

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS**

- Ministry:** Agro-Industry and Food Security
- Post:** Senior Laboratory Auxiliary
- Salary:** Rs 18,075 x 375 – 19,575 x 475 – 21,950 x 625 – 23,200 x 775 – 30,950
(24 040 061)
- Effective Date:** 08 May 2018
- Qualifications:** By promotion, on the basis of experience and merit, of employees in the grade of Laboratory Auxiliary who reckon at least five years' service in a substantive capacity in the grade and who possess –
- (i) communication and interpersonal skills; and
 - (ii) effective supervisory skills.
- Duties:**
1. To be responsible to the officer in charge of the laboratory for –
 - (a) the coordination and monitoring of the work of Laboratory Auxiliaries and other subordinate staff working under his supervision;
 - (b) the distribution of cleaning materials and chemicals;
 - (c) keeping simple records as may be directed by senior officers;
 - (d) ensuring the general cleanliness and security of laboratory equipment; and
 - (e) the opening and closing of the laboratory.
 2. To supervise the disposal and incineration of samples and waste, as and when required.
 3. To ensure that waste is properly removed on a daily basis.
 4. To be responsible for the training of Laboratory Auxiliaries.
 5. To perform the duties of Laboratory Auxiliary, as and when required.
 6. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Senior Laboratory Auxiliary in the roles ascribed to him.



CERTIFIED CORRECT

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N. Auchoybur (Mrs)
for Secretary for Public Service

08 May 2018

Date.....