

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE PUBLIC SERVICE COMMISSION REGULATIONS**

**Ministry:** Agro-Industry and Food Security

**Post:** Security Guard (Ex SPI)

**Salary:** Rs 10,175 x 250 – 13,675 x 300 – 15,475 x 350 – 17,225 (24 13 38)

**Effective Date:** 21 January 2015

**Qualifications:** By appointment of the Watchmen on the establishment of the former Farmers Service Corporation who have been redeployed to the Ministry of Agro-Industry and Food Security.

- Duties:**
1. To guard buildings, premises, materials, plants, vehicles and other property and equipment of the Ministry against fire, theft and illegal entry.
  2. To make periodic inspection tours around buildings and grounds, and examine doors, windows and gates to see that they are properly secured and have not been tampered with.
  3. To watch for other irregularities such as broken water pipes and fire hazards.
  4. To report any case of fire, theft or vandalism.
  5. To enquire on whereabouts of visitors, where appropriate, and direct them.
  6. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Security Guard (Ex SPI) in the roles ascribed to him.

**Note**

Security Guards (Ex SPI) will be required to work on shift, covering a 24-hour service including Saturdays, Sundays, Public Holidays and officially declared cyclone days.



**CERTIFIED CORRECT**

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*for Senior Chief Executive  
Ministry of Civil Service and  
Administrative Reforms*

21 January 2015

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