

GOVERNMENT OF MAURITIUS

Scheme of Service Specified Under Regulation 15 of the Public Service Commission Regulations

Ministry: Agro Industry and Food Security
Post: Principal Agricultural Officer
Salary: Rs 50,000 x 1,500 – 56,000 x 2,000 – 62,000 (19 75 82)
Effective Date: 14 October 2010
Qualifications: By selection from among officers in the grades of Divisional Scientific Officer and Principal Agricultural Engineer who reckon at least two years' service in a substantive capacity in their respective grades and who possess –
(i) organising and administrative abilities;
(ii) good communication and leadership skills; and
(iii) marked ability in the formulation and implementation of agricultural policies and programmes.

Role and Responsibilities: To be responsible for planning, co-ordinating agricultural, food production and security policies and implementing agricultural strategies, systems and processes.

- Duties: 1. To ensure the planning and execution of all Government agricultural policies in relation to crops, livestock, development and extension activities of the Agricultural Services on the basis of an Annual Work Programme.
2. To assist in the formulation of agricultural policies and in the framing of appropriate agricultural legislation.
3. To supervise and co-ordinate the activities of the Divisions under his responsibility so as to achieve the Ministry's corporate goals and objectives.
4. To co-ordinate agricultural programmes in liaison with Divisional Scientific Officers and other heads of Division for the purpose of regular information exchange, manpower development, monitoring and evaluation of Agricultural Services.
5. To monitor the implementation of new projects and the introduction of new technology in the field of Agricultural Engineering.

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for Senior Chief Executive
Ministry of Civil Service and
Administrative Reforms

Date: 14 OCT 2010

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6. To advise on ways to improve the operational efficiency of the Division under his responsibility.
7. To organise appropriate training courses for subordinate staff.
8. To assist in the preparation of tender documents for the Ministry and Parastatal Bodies falling under its aegis.
9. To assist in the implementation of the Performance Management System.
10. To use ICT in the performance of his duties.
11. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from Principal Agricultural Officers in the roles ascribed to them.



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Ministry of Civil Service and
Administrative Reforms*

Date..... *14* OCT 2010