

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE  
PUBLIC SERVICE COMMISSION REGULATIONS**

**Ministry:** Agro-Industry and Food Security

**Post:** Principal Agricultural Engineer

**Salary:** Rs 37,500 x 1,250 – 50,000 (26 65 75)

**Effective Date:** 19 July 2011

**Qualifications:** By promotion, on the basis of experience and merit of an officer in the grade of Senior Agricultural Engineer who reckons at least two years' service in a substantive capacity in the grade and who –

- (i) possesses leadership qualities and administrative ability;
- (ii) possesses good communication skills; and
- (iii) has knowledge of administrative, stores and financial regulations and tendering procedures for procurement of goods and services.

**Role and Responsibilities:** To be responsible for the administration and management of the Agricultural Engineering Division including the workshop, the Mechanisation Unit and the National Remote Sensing Centre.

- Duties:**
1. To be responsible for the planning and execution of all activities related to the Division under his responsibility.
  2. To monitor all matters/projects pertaining to his Division.
  3. To co-ordinate and supervise the activities in the Division.
  4. To ensure that civil works, repairs and maintenance of vehicles and agricultural machinery are carried out properly.
  5. To ensure the proper design of farm buildings and irrigation network according to prevailing engineering standards.

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**CERTIFIED CORRECT**

  
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*for Senior Chief Executive  
Ministry of Civil Service and  
Administrative Reforms*

Date..... 19 JUL 2011 .....

