## **GOVERNMENT OF MAURITIUS**

## SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE PUBLIC SERVICE COMMISSION REGULATIONS

Ministry: Agro-Industry and Food Security

**Post:** General Development Worker (formerly Warehouse Worker – Ex-Tobacco Board)

**Salary:** Rs  $7,800 \times 200 - 8,000 \times 205 - 8,820 \times 230 - 10,200 \times 250 - 11,450 \times 260 - 14,050$ 

 $\times 275 - 15{,}150 \times 300 - 15{,}750 \times 325 - 17{,}700 \times 375 - 18{,}450 (24 001 041)$ 

Effective Date: 02 October 2017

**Qualifications:** By appointment of Warehouse Workers on the establishment of the former Tobacco

Board who have been redeployed to the Ministry of Agro-Industry and Food

Security.

<u>Duties:</u>
1. To effect general cleaning works to office/site buildings and premises, vehicles and plants.

2. To assist tradesmen and Tradesman's Assistants in their duties.

3. To open and close offices, answer telephone calls, transmit messages, despatch of correspondence/documents and assist Office Auxiliary/Senior Office Auxiliary in their duties, as and when required.

4. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the General Development Worker (formerly Warehouse Worker – Ex-Tobacco Board) in the roles ascribed to him.

ADMINISTRATIVE AND STREET

**CERTIFIED CORRECT** 

for Senior Chief Executive Ministry of Civil Service and Administrative Reforms

02 October 2017

Date.....