

GOVERNMENT OF MAURITIUS

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE PUBLIC SERVICE COMMISSION REGULATIONS**

**Ministry:** Agro-Industry and Food Security

**Post:** Divisional Veterinary Officer

**Salary:** Rs 37,500 x 1,250 - 50,000 (19 65 75)

**Effective Date:** 25 July 2011

**Qualifications:** By selection from among officers in the grade of Senior Veterinary Officer who reckon at least two years' service in the grade and who have -

- (i) a wide knowledge of the legislations relevant to the Veterinary Services;
- (ii) knowledge of administrative, stores and financial regulations and tendering procedures for procurement of goods and services; and
- (iii) good organising and leadership skills.

**Role and Responsibilities:** To assist in planning and co-ordinating all government policies relating to the Division of Veterinary Services and the implementation of all related activities.

- Duties:**
1. To be responsible for the day-to-day administration of the Division of Veterinary Services including all its units.
  2. To plan, organise, supervise and monitor the work of Senior Veterinary Officers.
  3. To ensure the proper functioning of the Animal Health Laboratory and the Artificial Insemination Laboratory and other related units.
  4. To enforce appropriate legislations in force.
  5. To assist in the implementation of the Performance Management System in the Division of Veterinary Services.
  6. To use ICT in the performance of his duties.
  7. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Divisional Veterinary Officer in the roles ascribed to him.



**CERTIFIED CORRECT**

*[Signature]*  
 .....  
 for Senior Chief Executive  
 Ministry of Civil Service and  
 Administrative Reforms

Date..... 25 JUL 2011 .....

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**Role and Responsibilities:** To assist in planning and co-ordinating all government policies relating to the Division of Veterinary Services and the implementation of all related activities.

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1. To be responsible for the day-to-day administration of the Division of Veterinary Services including all its units.
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  3. To ensure the proper functioning of the Animal Health Laboratory and the Artificial Insemination Laboratory and other related units.
  4. To enforce appropriate legislations in force.
  5. To assist in the implementation of the Performance Management System in the Division of Veterinary Services.
  6. To use ICT in the performance of his duties.
  7. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Divisional Veterinary Officer in the roles ascribed to him.



**CERTIFIED CORRECT**

.....  
*for Senior Chief Executive*  
*Ministry of Civil Service and*  
*Administrative Reforms*

Date..... 25 JUL 2011 .....

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE  
PUBLIC SERVICE COMMISSION REGULATIONS**

- Ministry:** Agro Industry and Fisheries (Agro Industry Division)
- Post:** Divisional Veterinary Officer
- Salary:** 28,000 x 1,000 – 34,000 (19 64 70)
- Effective Date:** 16 September 2005
- Qualifications:** By selection from among officers in the grade of Senior Veterinary Officer who -
- (i) reckon at least eight years' service in a substantive capacity in the Veterinary Cadre;
  - (ii) have a wide knowledge of the legislations relevant to the Veterinary Services;
  - (iii) possess administrative ability; and
  - (iv) have good planning, communication and interpersonal skills.
- Duties:**
1. To be responsible for the day-to-day administration of the Veterinary Services Division including all its units.
  2. To plan, organise, supervise and monitor the work of Senior Veterinary Officers.
  3. To ensure the proper functioning of the Animal Health and Artificial Insemination Laboratories and other related units.
  4. To enforce appropriate legislations in force.
  5. To perform such cognate duties as may be assigned.



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for Senior Chief Executive  
Ministry of Civil Service and  
Administrative Reforms

Date **16 SEP 2005**  
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