

GOVERNMENT OF MAURITIUS

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE PUBLIC SERVICE COMMISSION REGULATIONS

Ministry: Agro-Industry and Food Security

Post: Divisional Scientific Officer

Salary: Rs 44,100 x 1,500 – 57,600 x 1,800 – 61,200 (19 64 75)

Effective Date: 15 March 2013

Qualifications: A. By promotion, on the basis of experience and merit, of officers who hold a substantive appointment in the grade of Senior Scientific Officer and who –

- (i) possess strong leadership and interpersonal skills and effective communication skills;
- (ii) have managerial and problem-solving ability; and
- (iii) have knowledge of administrative, financial, procurement and supply regulations, and bidding procedures for procurement of goods and services.

B. Candidates should possess –

(i) **For the Land Use, Agronomy, Horticulture, Agricultural Information and Agro-Industry Development Divisions**

At least two years' service as Senior Scientific Officer in the Land Use or Agronomy or Horticulture or Agricultural Information or Agro-Industry Development Divisions.

(ii) **For the Agricultural Chemistry Division**

At least two years' service as Senior Scientific Officer in the Agricultural Chemistry Division.

/2...



CERTIFIED CORRECT

Alec...up

for Senior Chief Executive
Ministry of Civil Service and
Administrative Reforms

15 March 2013

Date.....

GOVERNMENT OF MAURITIUS

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS

-2-

(iii) For the Food Science and Technology Division

At least two years' service as Senior Scientific Officer in the Food Science and Technology Division.

(iv) For the National Plant Protection Office

At least two years' service as Senior Scientific Officer in the National Plant Protection Office.

(v) For the Animal Production Division

At least two years' service as Senior Scientific Officer in the Animal Production Division.

(vi) For the Entomology Division

At least two years' service as Senior Scientific Officer in the Entomology Division.

Role and Responsibilities:

To be responsible for the administration and management of the Division under his responsibility and to ensure the proper functioning of its activities.

Duties:

1. To be responsible for the management, planning and implementation of all activities related to the Division under his responsibility.
2. To monitor all matters/projects pertaining to his field.
3. To develop appropriate strategies and prepare operational plans in line with the mandate of his Division.

/3...



CERTIFIED CORRECT

Alec...

.....
for Senior Chief Executive
Ministry of Civil Service and
Administrative Reforms

15 March 2013

Date.....

GOVERNMENT OF MAURITIUS

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS**

-3-

4. To prepare budgeted programmes and monitor all budgetary allocation for his Division.
5. To provide advice, functional guidance and assistance on all policies and related matters pertaining to his Division.
6. To provide proper guidance and training to subordinate staff.
7. To prepare technical presentations and publications for the relevant scientific communities and stakeholders.
8. To represent the Ministry in regional and international fora on issues falling under the purview of his Division.
9. To assist in the implementation of Performance Management System in the Division.
10. To use ICT in the performance of his duties.
11. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Divisional Scientific Officer in the roles ascribed to him.



CERTIFIED CORRECT

Alexander

.....
*for Senior Chief Executive
Ministry of Civil Service and
Administrative Reforms*

15 March 2013

Date.....