

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS**

- Ministry:** Agro-Industry and Food Security
- Post:** Agricultural Policy and Programme Development Officer
- Salary:** Rs 25,525 x 775 – 32,500 x 925 – 37,125 x 1,225 – 40,800 x 1,525 – 49,950 x 1,625 – 56,450 (02 054 081)
- Effective Date:** 12 September 2017
- Qualifications:**
- A. A degree in Agricultural Economics or Economics from a recognised institution or an equivalent qualification acceptable to the Public Service Commission.
- B. Candidates should –
- (i) reckon at least one year's experience in the interpretation of statistical materials, economic analysis and economic policy formulation and planning in the agricultural sector;
 - (ii) have knowledge of statistical methods;
 - (iii) possess good communication and interpersonal skills;
 - (iv) possess good analytical skills on matters related to economic problems; and
 - (v) be computer literate.

Candidates should produce written evidence of experience/knowledge claimed.

- Duties:**
1. To assist in monitoring the performance of parastatal bodies falling under the aegis of the Ministry of Agro-Industry and Food Security to ensure that they are operating within approved policy guidelines.
 2. To participate in the formulation of agricultural policies.
 3. To assist in –
 - (i) the identification and evaluation of agricultural projects; and
 - (ii) the preparation of economic and other technical reports on the agricultural sector as well as long term development plans for the Ministry.

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CERTIFIED CORRECT

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*for Senior Chief Executive
Ministry of Civil Service and
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4. To keep and update financial, economic and other statistical information pertaining to the agricultural sector, including parastatal bodies.
5. To use ICT in the performance of his duties.
6. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Agricultural Policy and Programme Development Officer in the roles ascribed to him.



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