

GOVERNMENT OF MAURITIUS

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE PUBLIC SERVICE COMMISSION REGULATIONS

- Organisation:** Rodrigues Regional Assembly (Sports)
- Post:** Officer-in-Charge, Sports
- Salary:** Rs 36,575 x 1,200 – 37,775 x 1,500 – 58,775 (06 64 79)
- Effective Date:** 10 October 2014
- Qualifications:** By selection from among officers in the grade of Sports Officer who –
 - (i) reckon at least three years’ service in a substantive capacity in the grade;
 - (ii) possess leadership and supervisory skills; and
 - (iii) possess good communication and interpersonal skills.
- Role and Responsibilities:** To be responsible to the Departmental Head for planning, co-ordinating and implementing policies, programmes, and projects for the promotion and development of sports and leisure.
- Duties:**
 1. To advise on the formulation of policies, programmes and projects for the development of sports.
 2. To be responsible for –
 - (i) the organisation of major events at local level;
 - (ii) the setting up and maintenance of local sports infrastructure;
 - (iii) the proper functioning of the Sports Section including the management of staff;
 - (iv) the organisation of competitions and activities conducive to sports development; and
 - (v) the organisation of training courses for officers of the Sports Cadre.
 3. To monitor the work/programmes of the officers of the Sports Cadre.

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for Senior Chief Executive
Ministry of Civil Service and
Administrative Reforms
 10 October 2014
 Date.....

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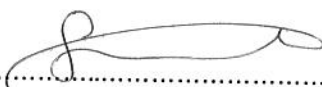
4. To plan and co-ordinate sports projects and programmes.
5. To ensure the proper running of sports complexes/infrastructure.
6. To be responsible for the running of sports training centres of the Commission, including –
 - (i) the organisation of courses in Physical Education and Sports; and
 - (ii) the formation of Coaches, referees and sports officials.
7. To supervise the conduct of competitions.
8. To ensure the availability of relevant statistics regarding sports activities organised at regional, national and international levels.
9. To use ICT in the performance of his duties.
10. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Officer-in-Charge, Sports in the roles ascribed to him.

Note

The Officer-in-Charge, Sports may be required to work at staggered hours including Sundays and Public Holidays.



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