

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE  
PUBLIC SERVICE COMMISSION REGULATIONS, 1967

- Ministry: Agriculture and Natural Resources & the Environment  
(Agricultural Services)
- Post: Leading Hands
- Salary:
- Effective date: 7th September, 1981
- Qualifications: ( By appointment of Casual Leading Hands who have completed two years' continuous and satisfactory service.
- Duties:
1. To be responsible to a Technical Assistant or any other Senior Officer for:-
    - (a) distributing work among the workers under his supervision and maintaining discipline among them;
    - (b) ensuring that the work is properly performed and is of a reasonable quantity;
    - (c) making simple measurements and keeping simple records of the work done;
    - (d) keeping an inventory of the tools and materials issued to the workers under his supervision and arranging for the safe-keeping of the unused materials on the sites of works;
    - (e) forwarding to the Technical Assistant the applications for leave received from the workers under his supervision; and
    - (f) reporting to the Technical Assistant the grievances of the workers under his supervision.
  2. To perform other cognate duties.