



MINISTRY OF CIVIL SERVICE AND ADMINISTRATIVE REFORMS  
MAURITIUS

Date: 20 February 2019

Ministry of Civil Service and Administrative Reforms

Circular Letter No. 13 of 2019

E/70/170/01 V5

*From: Secretary for Public Service*

*To: Supervising Officers i/c of Ministries/ Departments*

Training in Legislative Drafting

As part of the ongoing transformational change in the Civil Service, the Civil Service College, Mauritius (CSCM) has been entrusted with the responsibility of conducting a training programme in Legislative Drafting for Officers of the Administrative Cadre of the rank of Deputy Permanent Secretary and above and those of the Technical Grades not below the level of Director or Deputy Director.

2. The training will be dispensed by former Justice, Mr S. B Domah and the course objectives are as follows:
- mastering legislative provision that poses special challenges;
  - understanding the constitutional values in Legislative Drafting;
  - stages in the process of Legislative Drafting;
  - understanding basic and house rules; and
  - pitfalls and checks as well as giving effect to the pitfalls and the checks.

3. The training programme will be held at La Petite Cannelle, Domaine Les Pailles and will be of a duration of two full days as follows:

**Batch 1: Thursday 07 March 2019 and Friday 8 March 2019**

**Batch 2: Wednesday 20 March 2019 and Friday 22 March 2019**

Arrangements have been made with the CSCM for participants to follow the training course in a phased manner so as not to disrupt the normal work of the officers concerned and their respective organisations. The CSCM will communicate the timetable and other details of the programme to selected participants in due course.

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4. In view of the importance and relevance of the training programme, it would be appreciated if you would nominate one officer from the Administrative Cadre and one from the Technical Grade to attend this training course. The duly filled in participation form, as per Annex, should be forwarded to this Ministry by **26 February 2019 at latest**. Nominated Officers not retained for the above two batches would be considered for subsequent sessions as appropriate.

5. I rely on your usual support and collaboration for the success of this training programme.



**P. Jhugroo**  
**Secretary for Public Service**

*Copy to: Secretary to Cabinet and Head of the Civil Service*