



**MINISTRY OF PUBLIC SERVICE, ADMINISTRATIVE AND INSTITUTIONAL  
REFORMS  
MAURITIUS**

**14 March 2021**

**Ministry of Public Service, Administrative and Institutional Reforms**

**Circular Letter No. 7 of 2021**

**E/152/11/07**

**From : Secretary for Public Service**

**To : Supervising Officers in charge of Ministries/Departments**

**Response to COVID- 19: Work from Home Scheme**

As you are aware, following the outbreak of the COVID-19 pandemic and the subsequent lockdown in March last year, this Ministry has consistently been encouraging Supervising Officers to consider the implementation of the Work-From-Home scheme, wherever possible. In this connection, you may refer to the Circular Letters No. 32, 39 and 60 dated respectively 09 May, 29 June and 16 November 2020 issued by the Ministry on the subject.

2. The importance and pertinence of the Work-From-Home culture as a means to ensure business continuity cannot be overemphasised, especially during such trying times when there is a complete breakdown in normal service delivery and a need to strictly observe sanitary measures, including physical distancing.

3. The attention of all Supervising Officers and all public officers is again drawn to the need to seriously consider, adopt and implement the Work-From-Home culture as an option to reinforce the resilience of the public service and maintain business continuity even under challenging lockdown conditions.

4. I, therefore, reiterate the need for Supervising Officers to make arrangements at their level to ensure that, wherever possible and feasible, officers under their purview do work from home during the present lockdown period and to provide them with the necessary facilities for doing so.

5. You are requested to bring the content of this Circular to the attention of all parastatal bodies and state-owned enterprises falling under the aegis of your respective Ministries.

6. I rely on your usual collaboration.

**S.Ragen**  
**Secretary for Public Service**

*Copy to: Secretary to Cabinet and Head of the Civil Service*