



Ministry of Public Service, Administrative and Institutional Reforms

11 June 2021

Ministry of Public Service, Administrative and Institutional Reforms
Circular Letter No. 26 of 2021
E/152/47/01 V3

From: Supervising Officer, Ministry of Public Service, Administrative and Institutional Reforms

To: Supervising Officers i/c of Ministries/Departments

Appointment of Election Officers

As you are aware, the Electoral Commissioner's Office (ECO) regularly calls for application from eligible public officers who are willing to work for elections. Subsequently, a list of Election Officers is worked out by the ECO after Ministries/Departments have verified and certified the information submitted by the interested officers.

2. However, it has been observed that by the time writs of elections are issued for the holding of elections, there have been instances whereby public officers who had been selected to work as Election Officers, are no longer eligible to work for the election.

3. In this connection, it has been decided that henceforth, once the ECO issues a call for applications for public officers to serve as Election Officers, the Human Resource Section of Ministries/Departments should inform the ECO on a **monthly basis**, the names of those officers who had expressed their wish to work as Election Officers but who have either -

(a) taken up employment in parastatal and statutory bodies, local authorities or the private sector; or

(b) are on leave without pay; or

(c) are employed in the service on a contract basis; or

(d) are under interdiction or have been dismissed; or

(e) have retired from the civil service.

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4. Supervising Officers are requested to ensure that the above instructions are complied with so as to ensure that there is an updated list of eligible Election Officers at all times.
5. I rely on your usual cooperation.


B. Boyramboli
Supervising Officer

*Copy to: Secretary to Cabinet and Head of the Civil Service
Electoral Commissioner*