



**MINISTRY OF PUBLIC SERVICE, ADMINISTRATIVE AND  
INSTITUTIONAL REFORMS**

10 February 2023

**Ministry of Public Service, Administrative and Institutional Reforms**

**Circular Note No. 04 of 2023**

**E/365/9/02 V6**

**From: Secretary for Public Service**

**To: Supervising Officers i/c Ministries/Departments**

**Notification of Appointment by Promotion**

This is to notify that offers of appointment by promotion to the post of Senior Word Processing Operator as set in the table below have been made to the following officers on 08 February 2023:

SN	NAME	REMARKS
1	Mrs Kowleswaree GONDEEA	In a substantive capacity
2	Miss Bibi Koobrah FUTTINGAH	In a substantive capacity
3	Mrs Usha Devi KULLOTEE	In a temporary capacity
4	Miss Hemlata HEERAMUN	In a substantive capacity

2. Section 3 of the Public Bodies Appeal Tribunal Act provides that any public officer aggrieved by the above decision may appeal to the Public Bodies Appeal Tribunal within 21 days of the notification of appointment. The appeal should be made on the prescribed form to:

**The Secretary  
Public Bodies Appeal Tribunal  
4<sup>th</sup> Floor, Belmont House  
Intendance Street  
PORT LOUIS**

**Tel: 213-1500      Fax: 213-1506  
Email: [secpmat@govmu.org](mailto:secpmat@govmu.org)**

3. Supervising Officers are, therefore, requested to bring the contents of this Circular Note, immediately, to the attention of all officers concerned, including those who are on leave locally or abroad.

  
**I. Reega (Mrs)**  
*for Secretary for Public Service*