



**MINISTRY OF PUBLIC SERVICE, ADMINISTRATIVE AND  
INSTITUTIONAL REFORMS  
MAURITIUS**

**Date: 28 September 2022**

**Ministry of Public Service, Administrative and Institutional Reforms**

**Circular Letter No.61 of 2022**

**E/75/140/01**

***From: Secretary for Public Service***

***To: Supervising Officers in charge of Ministries/Departments***

**Scholarships JICA - Fiscal Year 2023**

The Japanese Authorities, through the Japan International Cooperation Agency (JICA) office in Madagascar, are inviting applications for Master's Degree/Internship and PhD Degree in Japanese Universities for fiscal year 2023. The programme is being implemented as part of the Official Development Assistance of the Government of Japan, based on bilateral agreement between respective governments, as follows-

- (a) Master's Degree and Internship program of African Business Education initiative for youth (ABE Initiative)
  - (b) Masters/PhD Degree under SDGs Global Leadership Program.
2. The prospective applicants should be –
- (a) public officers under 40 years of age (as at 1<sup>st</sup> April 2023);
  - (b) holder of a Bachelor's degree for Master's degree course (equivalent to at least 16 years of academic background);
  - (c) holder of a Master's degree for Doctor's degree course (equivalent to at least 18 years of academic background).
3. JICA will cover all participation costs in respect of selected participants, namely Tuition fees at Japanese University, allowances for living expenses and round-trip airfare. Expenses not covered by JICA are those costs incurred during the selection procedures including travel expenses, documents preparation and other personal expenses such as passport fees, visa fees of a transit country ect.
4. The General Information, list of programmes and application form can be accessed on this Ministry's website at <https://civilservice.govmu.org/Pages/Circulars%202022/circular22.aspx>. The application form should be **typed and printed** as the Japanese Authorities will **not** accept handwritten application.

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5. Interested candidates should-

(a) **seek clearances as mentioned at para. 7 below and thereafter** submit the scanned application form with ID photos(4cm x 3cm) and photocopy of valid passport by email to JICA Madagascar on [jicamr-kensyu@jica.go.jp](mailto:jicamr-kensyu@jica.go.jp) by **noon on Saturday 14 October 2022**; and

(b) submit, through their respective Supervising Officers, a printed copy of application together with the relevant documents listed below to the Human Resource Development Division of this Ministry, attention Mrs J. Narayanasami Reddi, by **Monday 31 October 2022-**

- i. Application form + 2 ID photos (4cm × 3cm) posted on the application form (Original + 3 copies);
- ii. Letter form Supervising Officers certifying that the applicants would be released for the training programme in the event they are selected;
- iii. Survey and Undertaking forms (Original + 1 copy each);  
(available on this Ministry website on:  
<https://civilservice.govmu.org/Documents/TAPS/Survey%20forms.pdf>)
- iv. Graduation Certificate and Academic transcript which should be “ officially certified copies of the original certificate/transcript ” (4 sets);
- v. Photocopies of valid passport, birth certificate and certificate of official English exams (4 sets); and
- vi. Any other document as required by JICA.

(Note: the documents should be clearly classified in 4 sets containing all original in 1 set and copies in another 3 sets.)

6. All necessary clearances, as appropriate, should be sought by the nominating Ministry/Department, and the procedures set out in this Ministry’s Circular Letter No 41 of 2016 should be strictly complied with.

7. Given that **nominations for any of the programmes are subject to the exigencies of the service**, applicants should imperatively seek and obtain confirmation from their respective Responsible Officers that they would be released in the event they are awarded the scholarship. The conditions for the release of an officer are as follows:-

(a) an officer shall be eligible for study leave with pay in accordance with paragraph 16.4.81 of the 2021 PRB Report where he is nominated for an open scholarship which is considered as in service training and the course is a priority field of study;

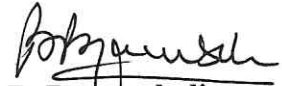
(b) where an officer is granted study leave with pay, he will be required to enter into a bond with the Government of Mauritius in accordance with the provisions laid down under this Ministry’s Circular Letter No. 1 of 2022; and

(c) where the officer does not satisfy the conditions for the grant of study leave with pay, he may take advantage of leave without pay for study purposes in accordance with paragraph 16.4.94 (G) of the 2021 PRB Report.

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8. For all overseas (face to face) training, it should be ensured that all the conditions, as advised by the Ministry of Health and Wellness, and mentioned in this Ministry's Circular Letter No. 50 of 2021, are satisfied.

9. It would be appreciated if the content of this Circular Letter could be brought to the attention of all eligible public officers serving in your Ministry/Department, including those in Local Authorities, Statutory Bodies and State-owned enterprises falling under the purview of your Ministry/Department.



**B. Boyramboli**

**Secretary for Public Service**

*Copy to: Secretary to Cabinet and Head of the Civil Service*