



**MINISTRY OF PUBLIC SERVICE, ADMINISTRATIVE AND
INSTITUTIONAL REFORMS
MAURITIUS**

19 September 2022

Ministry of Public Service, Administrative and Institutional Reforms
Circular Letter No 59 of 2022
E/152/75/22/135V4

From: **Secretary for Public Service**
To: **Supervising Officers in Charge of Ministries/Departments**

Fire Certificates for Buildings housing public officers

The Mauritius Fire and Rescue Service (Fire Safety Plan and Fire Certificate) Regulations 2018 requires that all buildings, to which the public have access should hold a valid fire certificate, irrespective of the number of employees. The validity of fire certificate ranges from one to three years depending on the nature of risk. It is the responsibility of the occupant to ensure that the building has been issued with a relevant fire certificate by the Mauritius Fire and Rescue Service (MFRS).

2. This Ministry, in collaboration with the MFRS, carried out a survey in August 2022 in respect of all buildings housing public officers to assess the status of fire certificates. It has been revealed that 715 out of 1,149 Government-owned buildings and 91 out of 248 Government-leased buildings did not have a valid fire certificate.

3. Government has requested the Monitoring Committee on fire certificate, which operates under the aegis of this Ministry, to closely monitor the situation with Ministries and Departments and report progress to Cabinet on a quarterly basis. It also requested Supervising Officers of all Ministries and Departments to:

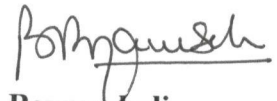
- (i) develop a roadmap, defining the actions required to obtain fire certificates for non-compliant buildings;
- (ii) classify buildings without a fire certificate into two categories, namely buildings requiring minor improvements and those in need of major improvements; and
- (iii) ensure that all buildings of parastatal bodies, state owned companies and other relevant institutions falling under the purview of their Ministry are in possession of a valid fire certificate and closely monitor the situation.

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4. Supervising Officers are, accordingly requested to submit to this Ministry, by end of September 2022:

- (i) the status of fire certificates of building housing officers of their Ministry as per the enclosed template; and
- (ii) a roadmap, defining the actions and measures that are being taken/will be taken, with clear timeframe for the obtention of a fire certificate in respect of buildings not in possession thereof.

5. Supervising Officers are also requested to set up a Monitoring Committee at the level of their Ministry to closely monitor the situation of buildings occupied by their Ministry and that occupied by parastatals, state-owned enterprises and other relevant institutions and submit a progress report to this Ministry on where matters stand, at the end of every three months as this Ministry will have to apprise Government of the status on the matter.



B. Boyramboli
Secretary for Public Service

Copy to: Secretary to Cabinet and Head of the Civil Service

Status of Fire Certificate for Buildings Housing Public Officers

S.N	Ministry/ Department	Government-Owned Premises					Government-Leased Premises							
		Total Buildings	Fire Certificate Issued	Not Complied	Minor Improvements	Major Improvements	Total Buildings	Fire Certificate Issued	Not Complied	Minor Improvements	Major Improvements			
1	Organisation A													
2	Organisation B													

Parastatal/State Owned and Other Relevant Institutions

S.N	Total Buildings	Fire Certificate Issued	Not Complied	Minor Improvements	Major Improvements
1					
2					
3					
4					