



**MINISTRY OF PUBLIC SERVICE, ADMINISTRATIVE AND
INSTITUTIONAL REFORMS
MAURITIUS**

27 October 2022


Ministry of Public Service, Administrative and Institutional Reforms
Circular Letter No 68 of 2022
E/152/48/15/ V17

From: **Secretary for Public Service**
To: **Supervising Officers in Charge of Ministries/Departments**

Nominations – Assistant Secretary-General for Supply Chain Management

The United Nations Secretariat is inviting nomination of candidates for the position of Assistant Secretary-General for Supply Chain Management in the United Nations Department of Operational Support (UN DOS), New York, USA.

2. Details regarding the above mentioned vacancy and a copy of the communication dated 03 October 2022 from the Department of Operational Support are enclosed for ease of reference. **Please note that all nominations should be submitted to the Secretariat of the United Nations through the following e-mail address: dos-ousg-hr@un.org and the deadline for submission is 14 November 2022.**
3. For any queries, interested parties are requested to liaise with the Ministry of Foreign Affairs, Regional Integration and International Trade.
4. It would be appreciated if the content of this Circular Letter could be brought to the attention of all officers serving in your respective Ministries/Departments.


V Seedoyal
for Secretary for Public Service

Copy to: Secretary to Cabinet and Head of the Civil Service

Encl.

United Nations Nations Unies

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REFERENCE: DOS/OUSG/2022/0081

Assistant Secretary-General for Supply Chain Management, Department of Operational Support

The Secretariat of the United Nations presents its compliments to the Permanent Missions to the United Nations and has the honour to request the nomination of candidates for the position of Assistant Secretary-General for Supply Chain Management in the United Nations Department of Operational Support (UN DOS), New York, USA.

The Assistant Secretary-General for Supply Chain Management is a member of the Secretary-General's Global Leadership Team, and as such, serves as a role model for the United Nations Values (Inclusion, Integrity, Humility and Humanity) and Behaviours Framework (Connect and Collaborate; Analyse and Plan; Deliver Results with Positive Impact; Learn and Develop; and Adapt and Innovate) and the desired behaviours of the United Nations System Leadership Framework.

The Secretariat welcomes nominations to supplement the Secretary-General's search and consultations and would especially welcome the nomination of women candidates.

The Secretariat would be grateful if the Permanent Missions would also share this request with their private sector organizations and centres of learning related to management and supply chain management.

Background

UN DOS provides operational support to all UN Secretariat entities worldwide. Further information on UN DOS is available on the following website: <https://operationalsupport.un.org>.

Nominations must be submitted to the Secretariat of the United Nations through the following e-mail address: dos-ousg-hr@un.org by Monday, 14 November 2022 (midnight New York time).

The nominating Government is also requested to certify that it is not aware of any allegations against its nominated candidate that they have been involved, by act or omission, in the commission of any acts that amount to violations of international human rights law or international humanitarian law.

All nominations will be treated with the strictest confidence and short-listed candidates will be contacted directly to undergo an assessment process, reference and background checks, including human rights and conflicts of interest screening.

Duties and Responsibilities

Reporting directly to the Under-Secretary-General for Operational Support, the Assistant Secretary-General for Supply Chain Management (ASG/OSCM) is responsible for providing strategic leadership on supply chain matters; simplifying and automating supply chain management processes; providing advisory and capacity-building support on supply chain issues to client entities; and providing supply chain services for strategic goods and services or in extremis or crisis situations. The ASG/OSCM provides the necessary leadership, direction and advice on all matters relating to supply chain management, including those associated with uniformed capabilities support and oversees the functions and processes within the United Nations that ensure delivery of timely, relevant and responsible solutions and services to enable the realization of the objectives and mandates of the United Nations, many of which are implemented in challenging field environments. The full responsibilities and requirements for this position are attached herewith.

Skills and Expertise

The Secretary-General is seeking an individual with:

- minimum twenty years of progressively responsible experience in leadership of multi-disciplinary and multi-cultural supply chain teams, with strong leadership and managerial skills and ability to build consensus amongst stakeholders;
- extensive and demonstrated experience in formulating, managing and implementing global supply chain strategies and operations with a vision that aligns to that of the Organization;
- demonstrated experience in current and emerging supply chain technologies, either in the public or private sector;
- experience in public sector and/or international organization settings and with implementing complex and time-bound solutions in challenging field environments;
- extensive experience in providing innovative, cost-effective, client-focused operational solutions in diverse and challenging environments;
- proven and widely acknowledged years of strategic and managerial experience in negotiation, change management, advocacy and stakeholder management at the national, regional or international level;
- firm commitment to the work and objectives of the United Nations;
- impeccable personal and professional integrity; and
- advanced University degree (Master's or equivalent) in supply chain management, business administration, engineering, or a related area. A first-level degree (Bachelor's or equivalent) along with relevant work experience may be accepted in lieu of the advanced university degree required.

Languages

English and French are the working languages of the United Nations. For this position, fluency in English is required. A working knowledge of another United Nations official language is desirable.

Human Rights Screening

In accordance with the policy for the nomination of candidates, the Secretariat wishes to outline that it is the responsibility of the nominating Government to ensure that each candidate it nominates has not been convicted of or is not currently under investigation or being prosecuted for any criminal offence, or any violation of international human rights law or international humanitarian law. In the case

of nominees who have been investigated for, charged with or prosecuted for any criminal offence but were not convicted, the nominating Government is requested to provide information regarding the investigation(s) or prosecutions concerned. The nominating Government is also requested to certify that it is not aware of any allegations against its nominated candidates that they have been involved, by act or omission, in the commission of any acts that amount to violations of international human rights law or international humanitarian law.

Individuals who are either nominated by Member States or who seek to serve with the United Nations in any individual capacity will be required, if short-listed, to complete a self-attestation stating that they have not committed, been convicted of, nor prosecuted for, any criminal offence and have not been involved, by act or omission, in the commission of any violation of international human rights law or international humanitarian law.

Conflicts of interest screening

All United Nations staff members are expected to uphold the highest standards of efficiency, competence and integrity. Senior leaders in particular have the responsibility to serve as role models in upholding the organization's ethical standards.

A conflict of interest occurs when, by act or omission, a staff member's personal interests interfere with the performance of his/her official duties and responsibilities, or call into question his/her integrity, independence and impartiality. Risk for conflicts of interest may arise from a staff member's engagement in outside (non-UN) employment or occupation; outside activities, including political activities; receipt of gifts, honours, awards, favours or remuneration from external (non-UN) sources; or personal investment. In particular, no staff member shall accept any honour, decoration, favour, gift or remuneration from any Government (staff regulation 1.2 (j)).

Where a real or perceived conflict of interest does arise, senior leaders are obligated to disclose this to the organization without delay. In order to avoid real or perceived family influence or preferential treatment and conflicts of interest that could stem from such situations, the UN Staff Rules provide that appointments "shall not be granted to anyone who is the father, mother, son, daughter, brother or sister of a staff member" (staff rule 4.7 (a)).

Short-listed individuals will also be required to complete the pre-appointment declaration of interests for senior positions to identify possible conflicts of interest that may arise and to proactively prevent and manage, as much as possible and in a timely manner, situations in which personal interests may conflict or appear to conflict with the interests of the United Nations, should the individual be appointed to this position.

The Secretariat of the United Nations avails itself of this opportunity to renew to the Permanent Missions of Member States to the United Nations the assurances of its highest consideration.



3 October 2022