



MINISTRY OF PUBLIC SERVICE, ADMINISTRATIVE AND INSTITUTIONAL REFORMS
MAURITIUS

18 April 2022

Ministry of Public Service, Administrative and Institutional Reforms
Circular Letter No 24 of 2022
E/125/19/17

From : Secretary for Public Service

To : Supervising Officers in charge of Ministries/Departments

Electronic Attendance System- Framework Agreement

The Electronic Attendance System (EAS) is being utilised in the Public Service since 2007. The EAS comprises the Electronic Time Recorders (hardware) installed in Ministries/Departments to capture the daily attendance data of public officers and the Attendance Record Management System (ARMS) software. To date, 487 Electronic Time Recorders (ETRs) have been installed across Ministries/Departments.

2. With a view to facilitating the deployment of ETRs across the Public Service, this Ministry has established a **Framework Agreement**, valid for a period of 12 months, for the acquisition of ETRs, associated data cabling works and training with **Leal Communications & Informatics Ltd (LCI)**.

3. Your Ministry/Department may now proceed with the acquisition and installation of the ETRs under the Framework Agreement from Leal Communications and Informatics Ltd and the quoted price is as follows:

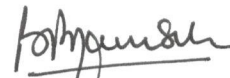
| SN | Description of Goods and Related Services | Amount per line item Excluding VAT (Rs) |
|----|--|---|
| 1. | Electronic Time Recorder | 36,000 (per unit) |
| 2. | Data Cabling (from ETR to GINS switch per metre) | 9,500 (per unit for lot [from ETR to GINS- switch per metre]) |
| 3. | Data point | 5,000 (per unit) |
| 4. | Training (max 3 hours) per session | 110,000 |

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|----|--|---------|
| 5. | Delivery, Installation, Configuration and Commissioning cost per District: | |
| | a) Flacq | a) 1800 |
| | b) Grand Port | b) 2000 |
| | c) Moka | c) 1500 |
| | d) Pamplemousses | d) 1500 |
| | e) Plaine Wilhems | e) 1500 |
| | f) Port Louis | f) 1500 |
| | g) Rivière du Rempart | g) 1800 |
| | h) Rivière Noire | h) 2000 |
| | i) Savanne | i) 2000 |

4. Supervising Officers are requested to, henceforth, earmark funds required for the purchase and installation of ETRs under the Framework Agreement under their vote for Financial Year 2022/2023. The Central Informatics Bureau (CIB) and Central Information Systems Division (CISD) would provide technical guidance to Ministries/Departments for the commissioning and operationalization of the equipment.

5. Once ETRs have been commissioned, the relevant commissioning report should be submitted to this Ministry, for inclusion in the Hardware Maintenance Agreement that this Ministry has with Leal Communications & Informatics Ltd (LCI) for Electronic Time Recorders.



B. Boyramboli

Secretary for Public Service

Copy to: Secretary to Cabinet and Head of the Civil Service