



**MINISTRY OF PUBLIC SERVICE, ADMINISTRATIVE AND
INSTITUTIONAL REFORMS
MAURITIUS**

22 July 2022

Ministry of Public Service, Administrative and Institutional Reforms
Circular Letter No. 48 of 2022

E/75/48/02/01

From : Secretary for Public Service

To : Supervising Officers in charge of Ministries/Departments

Call for Nomination: 2022 AAPAM Gold Medal Award

The African Association for Public Administration and Management (AAPAM) is inviting nominations for the 2022 AAPAM Gold Medal Award.

2. The objectives of the Award are as follows:
 - (a) to recognise persons who have made outstanding contributions towards Public Administration and Management/public service in Africa;
 - (b) to draw attention to outstanding individual achievements which set standards of excellence to which others can aspire;
 - (c) to enhance the image of Public Administration and Management as a worthy domain for career pursuits;
 - (d) to achieve the goal of improving the quality of public service delivery in Africa; and
 - (e) to enhance the objectives of AAPAM as an institution committed to promoting excellence in Public Administration and Management/public service delivery in Africa.

3. Candidates for the Award should be nominated by the Supervising Officer in charge of their Ministries/Departments. All duly filled in application forms should be submitted to this Ministry. After screening, the applications will be referred to the Secretary to Cabinet and Head of the Civil Service for validation or otherwise, prior to submission to the AAPAM Secretariat.

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4. A Special Committee of Independent Judges will be appointed by the AAPAM Executive Committee to assess the entries received. The Committee of Judges shall decide on or before the 30th of October 2022 who the Award Winner will be.
5. The Gold Medal Award of the African Association for Public Administration and Management (AAPAM) will be presented and made to the winner during the AAPAM Annual Roundtable Conference scheduled for 06 to 09 December 2022 at the University of the Western Cape, Cape Town, South Africa.
6. Information regarding the procedures and conditions of participation (*Annex 1*) and the Entry Form (*Annex 2*) are available on the website of this Ministry at: <http://civilservice.govmu.org>.
7. Submissions in either English or French should be made on the prescribed entry form and should not exceed 1,000 words. Entries for the Award should be forwarded by e-mail to this Ministry at mcsa-ar@govmu.org followed by a printed copy by **Friday 05 August 2022 at latest.**
8. Supervising Officers are requested to bring the contents of this Circular Letter to the attention of all Heads of Divisions/Units of their Ministry/Department, including Chief Executives of Parastatal Bodies falling under their purview as well as those in Local Authorities.



B. Boyramboli
Secretary for Public Service

Copy to: Secretary to Cabinet and Head of the Civil Service

Encs.

AFRICAN ASSOCIATION FOR PUBLIC ADMINISTRATION AND MANAGEMENT

AAPAM GOLD MEDAL AWARD PROGRAMME

INTRODUCTION

The Gold Medal Award of the African Association for Public Administration and Management (AAPAM) will be awarded at the 41st Roundtable Conference scheduled for 6th -9th December 2022 at University of the Western Cape, Cape Town, South Africa.

The AAPAM Gold Medal Award Programme was established in 2005 aimed at recognizing outstanding individual achievement and promoting best practice, excellence and professionalism in public administration and management/ public service in Africa.

PARTICULARS OF THE AWARD

1. The award shall be known as the **Gold Medal** of the African Association for Public Administration and Management (AAPAM).
2. The medal shall be awarded as a mark of distinction and exceptional achievement to a person who has shown distinctive leadership in advancing public administration and management/ public service in any African country or who, by his or her writings or other endeavors, has made a significant contribution in public service delivery in Africa. The Gold Medal shall be the highest honor accorded by AAPAM.

OBJECTIVES OF THE AWARD

1. To recognize persons who have made outstanding contributions towards Public Administration and Management/ public service in Africa.
2. To draw attention to outstanding individual achievements which set standards of excellence to which others can aspire.
3. To enhance the image of Public Administration and Management as a worthy domain for career pursuits.
4. To achieve the goal of improving the quality of public service delivery in Africa.

5. To enhance the objectives of AAPAM as an institution committed to promoting excellence in Public Administration and Management/ public service delivery in Africa.

ADMINISTRATIVE PROCEDURES AND CONDITIONS

1. Candidates for the Award shall be nominated on a prescribed form by Heads of Public Service, Permanent /Principal Secretaries, Presidents/Vice-Chancellors of Universities, Heads of Municipal and Local Governments and other selected representatives of the public service.
2. Nominations shall be called in **July** and received by the Secretary General at the AAPAM Secretariat not later than the **31st day of August** in each year.
3. All nominations for the award shall be made over the signature of not less than three persons, accompanied by the Curriculum Vitae (CV) of the nominee. In order to qualify for consideration, the nomination must be received at the AAPAM Secretariat by the date indicated in 2 above.
4. Each nomination shall be accompanied by a concise description of the work and achievements of the nominee which, in the opinion of the nominators, qualify the nominee for the Award, together with such supporting evidence as they may wish the judges to consider.
5. The Secretary General shall refer all such nominations received by him to a special committee of independent judges appointed by the AAPAM Executive Committee.
6. The Committee of judges shall decide on or before the 30th day of October in each year the person, if any, who is to receive the Award for that year.
7. No award shall be made in any year if, in the opinion of the judges, no nomination worthy of an award is received.
8. A nomination may be reconsidered by the jury in a subsequent year provided that no nomination shall be considered more than three times.
9. For transparency and credibility, sitting members of the AAPAM Executive Committee and Council shall not be eligible to participate in this award.
10. The AAPAM Gold Medal shall be bestowed on the winner during the AAPAM Annual Roundtable Conference.

Find attached the nomination form for your attention and action.

Please accept the assurances of our highest esteem and regards.

Yours sincerely,

A handwritten signature in black ink, appearing to read "G. K. Scott". The signature is written in a cursive style with a large, prominent "S" at the end.

DR. G. K. SCOTT
SECRETARY GENERAL

AFRICAN ASSOCIATION
FOR PUBLIC ADMINISTRATION
AND MANAGEMENT
(AAPAM)



ASSOCIATION AFRICAINE POUR
L'ADMINISTRATION PUBLIQUE
ET LE MANAGEMENT
(AAAPM)

UN Avenue, Magnolia Close,
132 Fuchsia, Gigiri
P. O. Box 48677, 00100 GPO
Nairobi, Kenya.

Tel: 254-020-2629650, 0712366787
Email: aapam@aapam.org
Website: www.aapam.org

A/AC/AAP-GOL-MED/H-2

1st July 2022

2022 AFRICAN ASSOCIATION FOR PUBLIC ADMINISTRATION AND MANAGEMENT (AAPAM) GOLD MEDAL AWARD NOMINATION FORM

*The AAPAM Gold medal Award will be given during the 41st
Roundtable Conference on 6th - 9th December 2022 .*

Kindly note that:

- ✓ A nominator is a public institution/agency/ department/ institution of higher learning or any other public/civil organization)
- ✓ ALL sections should be filled hence incomplete forms shall not be considered
- ✓ ALL the nominations MUST be submitted through the office of the Head of Public/Civil Service or Permanent /Principal Secretaries or Presidents/Vice-Chancellors of Universities or Heads of Municipal and Local Governments or other selected representatives of the public sector

Dear Nominator,

Thank you for your interest in AAPAM Gold Medal Award. Kindly complete all the sections with true relevant information.

Section I: Nominee's Contact Information:

Title <input type="checkbox"/> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Dr. <input type="checkbox"/> Professor	
First Name:	Last Name
Job Title:	
Department:	
Organization:	

Country:	
Number of years in the Current Organization:	
Mailing Address: Organization address	
Individual's address:	
Work telephone Number:	Mobile/Personal telephone Number:
Email:	
1.	
2.	

Section III: Nominator's Details

This section is to be filled by the office of either Head of Public/Civil Service or Permanent /Principal Secretaries or Presidents/Vice-Chancellors of Universities or Heads of Municipal and Local Governments or other selected representatives of the public sector depending on the nominating organization.

Title	<input type="checkbox"/> Mr.	<input type="checkbox"/> Mrs.	<input type="checkbox"/> Ms.	<input type="checkbox"/> Dr.	<input type="checkbox"/> Professor
Name of Organization/ Institution					
Country					
Office (Tick As appropriate):					
<input type="checkbox"/> Head of Public Service					
<input type="checkbox"/> Head of Public Service Permanent /Principal Secretaries					
<input type="checkbox"/> Presidents/Vice-Chancellors of Universities Heads of Municipal and Local Governments					
<input type="checkbox"/> other selected representatives of the public sector (Specify.....)					
Authorizing Person Title.....					
Name.....Designation.....					
DepartmentSignature.....					
Official organization Stamp..... Date					
Contact: Mailing address					
Work Telephone:				Mobile Number:	
Email:					
Fax:					

Section III: Referees

This section is to be filled by individuals supporting the nominee's nomination. They can be his/her colleagues, supervisors, mentors or any other persons who attest to the nominee's academic, professional or in any other qualification.

Kindly enter your contact information

1st Referee Contact Information

Title <input type="checkbox"/> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Dr. <input type="checkbox"/> Professor	
First Name:	Last Name
Job Title:	
Department:	
Organization:	
Country	
Relation to the Nominee:	
Mailing Address:	
Work Phone:	Mobile:
Email:	
Signature:	

2nd Referee Contact Information

Salutation <input type="checkbox"/> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Dr. <input type="checkbox"/> Professor	
First Name:	Last Name
Job Title:	
Department:	
Organization:	
Country	
Relation to the Nominee:	
Mailing Address:	
Work Phone:	Mobile:
Email:	

Signature

3rd Referee Contact Information

Salutation	<input type="checkbox"/> Mr.	<input type="checkbox"/> Mrs.	<input type="checkbox"/> Ms.	<input type="checkbox"/> Dr.	<input type="checkbox"/> Professor	
First Name:						Last Name
Job Title:						
Department:						
Organization:						
Country						
Relation to the Nominee:						
Mailing Address:						
Work Phone:				Mobile:		
Email:						
Signature:						

Section IV: Work and Achievements of the Nominee

A) Work and Achievements

In not more than 1000 words describe the **work and achievements** of the nominee which in the opinion of the nominators qualifies the nominee for the Award. Kindly attach all the supporting evidence you may wish the judges to consider.

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B) Published Work (Starting with latest)

List the published work by the Nominee giving the title, year of publication and publishing firm including co-author where publications were co-authored.

C) Other Awards given to the Nominee

Presidential Accolade: No Yes

If yes, kindly specify:Year:
.....

Any other Awards (specify)

1.....Year.....

2.....Year.....

3.....Year.....

Please return this form with a detailed CV and passport size picture of the Nominee to AAPAM through the contact below by 31st August 2022

Mail: The Secretary General
African Association for Public Administration and Management (AAPAM)
UN Avenue, 132 Fuchsia Close, Gigiri
P. O Box 48677 Nairobi, Kenya

OR

Email: aapam@aapam.org and info@aapam.org

We also accept video presentations that are relevant to the Award
For any inquiry or clarification, please contact us by phone at +254 712 366 787 or
+254 773 552 076 or +254 20 262 9650
For more information about the Award please visit www.aapam.org

Only successful applicants will be contacted for the interview

Yours faithfully,



Dr. G. K. Scott
Secretary General