Ministry of Civil Service and Administrative Reforms
Circular No. E/48/4/01/19

From: Senior Chief Executive, Ministry of Civil Service and Administrative Reforms
To: Supervising Officers i/c Ministries/Departments

Benefits on Transfer of a Public Officer to an “Approved Service”

Government has decided to review the existing policy governing transfer of accrued benefits to public officers so as to both simplify its application as well as safeguard the rights and privileges of the officers concerned. Hence, Government has approved that officers transferred to statutory bodies which are “approved service” would be allowed to cash passage benefits accumulated as at date of transfer and sick leave accrued.

2. In so far as vacation leave is concerned, taking into consideration that such leave is not refundable in cash to any public officer, the amount of leave standing to their credit would automatically lapse.

3. It would be appreciated if you would apprise statutory bodies falling under theegis of your Ministry of the above decision and request them to take action, as appropriate, for its implementation.

4. Establishment Circular letter No. 10 of 1979 is hereby withdrawn.

I. M. Oree (Mrs)
for Senior Chief Executive

Copy to:
Secretary to Cabinet and Head of the Civil Service