Ministry of Civil Service and Administrative Reforms
Circular Letter No. 10 of 2013
E/125/5/01/01 V29

From: Senior Chief Executive, Ministry of Civil Service and Administrative Reforms
To: Responsible Officers i/c Ministries/Departments

Grant of Increment on Reinstatement of Interdicted Officers

In accordance with Section 1.2.4(i) of the Human Resource Management Manual, approval of this Ministry is required for the grant of increment to interdicted officers who have been reinstated in their respective posts. Representations have been made by officers who have been sanctioned by the appropriate Service Commissions and who have not been granted any increment on reinstatement.

2. The Attorney General’s Office has advised that it would not be legally in order to withhold/stop/defer payment of increments to interdicted officers who have been sanctioned by the appropriate Service Commissions, as this would tantamount to inflicting double punishment.

3. In the light of the advice of the Attorney General’s Office and in order to cut down on unnecessary administrative procedures, it has been decided that the authority to approve the grant of increments to officers who have been reinstated in their posts and have resumed duty, be delegated to you in the following circumstances:

(i) where the officer has been acquitted by a Court of Law of the charge which gave rise to the interdiction;

(ii) where the Director of Public Prosecutions has advised no further action in relation to the facts which gave rise to the interdiction;

(iii) where, if found guilty of the charge giving rise to the interdiction, the officer has been fined by the appropriate Court, payment has been effected and the officer has notified your Ministry that he has not appealed from the judgement; or

(iv) where the officer has been inflicted a punishment other than stoppage or deferment of increment in respect of the charge which gave rise to the interdiction by the appropriate Service Commission or under any of its Regulations.

4. Kindly bring this Circular to the attention of para-statal bodies falling under your purview for guidance and compliance.

[Signature]
Senior Chief Executive

[Signature]
Financial Secretary