17 October 2005

Ministry of Civil Service and Administrative Reforms
Circular Letter No. 45 of 2005
F/160/2/2/04

From: Senior Chief Executive, Ministry of Civil Service and Administrative Reforms

To: Supervising Officers i/c Ministries/Departments

National Human Resource Development Plan – Manpower Planning Survey

The Human Resource Development Council is carrying a Manpower Planning Survey to develop a National Human Resource Development Plan. The Plan will be an important tool which will guide the future Human Resource Development policies and which will indicate the areas in which emphasis will have to be laid in terms of education and training with a view to ensuring the timely supply of qualified manpower to employers. It will equally provide a sound basis for career guidance to the student population who would be leaving the different educational streams for the labour market.

2. In this context, it would be appreciated if you could kindly fill in the enclosed questionnaire and annexes and submit the required information to this Ministry by 24 October 2005 at latest. The annexes have also been addressed to you by electronic mail. Please answer the questions in electronic format and send the reply to the following email addresses: v.degnarain@gmail.com, rksseechurn@hotmail.com, vaiedehi@gmail.com and civser@mail.gov.mt.

3. We rely on your usual collaboration.

(O. K. Dabidin)
for Senior Chief Executive

Copy to:
Secretary to Cabinet and Head of the Civil Service