



**MINISTRY OF CIVIL SERVICE AND ADMINISTRATIVE REFORMS  
MAURITIUS**

Date: 09 October 2018

**Ministry of Civil Service and Administrative Reforms**  
**Circular Letter No. 90 of 2018**  
**E/439/317/04 V2**

***From: Secretary for Public Service***

***To: Supervising Officers i/c of Ministries/ Departments***

**Capacity Building and Capability Development Programme**

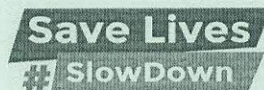
As you are aware, the Civil Service College, Mauritius (CSCM) has been mandated to run training courses leading to the award of a Certificate of Achievement in Service and Performance Excellence in the following five clusters:

|         |   |
|---------|---|
| Level 1 | Workmen's Group                         |
| Level 2 | Support Staff                           |
| Level 3 | Frontline/Supervisory/ Technical Grades |
| Level 4 | Middle Management/Professionals         |
| Level 5 | Top Management (not yet started)        |

2. The Feedback Reports from participants having followed the training courses at Level 1 were circulated to Ministries/Departments on 22 August 2018. We are now forwarding to you the Feedback Reports from participants under Levels 2 to 4 of the clusters as at annexes.

3. This Ministry has been informed by the CSCM that Ministries/Departments are not nominating a sufficient number of officers to follow the training courses under clusters 1 to 4 with the result that the College is not being able to optimise its available resources. On this trend, the College will not be in a position to achieve its target of training the required number of officers during the Financial Year 2018/2019.

4. Supervising Officers are again invited to ensure that officers who have so far not followed any of the training programme in the above clusters are given the opportunity to do so in line with the objectives of the Capacity Building and Capability Development Programme being implemented by this Ministry in the context of the Public Sector Business Transformation Strategy/Plan.



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5. The nominees have to be registered at the earliest on the website of the CSCM on the following link [http://cscm.mu/training/user\\_login.php](http://cscm.mu/training/user_login.php) .
6. For any additional information, Miss A. Mewa, Business Development Officer, CSCM, may be contacted on telephone nos. 54441967 or 2087647.
7. We rely on your collaboration and support for promoting a culture of training in the public service.



**P. Hugrod**  
**Secretary for Public Service**

***Copy to: Secretary to Cabinet and Head of the Civil Service  
Director-General, Civil Service College, Mauritius***