



MINISTRY OF CIVIL SERVICE AND ADMINISTRATIVE REFORMS

24 October 2018

**Ministry of Civil Service and Administrative Reforms**  
**Circular Letter No. 97 of 2018**  
**E/439/5/2 TF1A**

From: Secretary for Public Service

To: Supervising Officers i/c of Ministries/Departments

**Time Off to newly recruited Office Auxiliary/ Senior Office Auxiliaries to attend Brainstorming Session**

The Government Office Attendant Union is organising a Brainstorming Session for newly recruited Office Auxiliary/ Senior Office Auxiliaries with a view to sensitizing them on their roles and responsibilities at their workplace. The session will be carried out on **Thursday 15 November 2018** from 11.00 hrs to 13.00 hrs at the **Correspondence Service Unit, 1<sup>st</sup> Floor, Renganaden Seenevassen Buliding, (Ex NPF), Port Louis.**

2. It would be appreciated if, **subject to the exigencies of the service and upon production of relevant documentary evidence**, the newly recruited Office Auxiliary/ Senior Office Auxiliaries officers could, on request, be granted time off from 11.00 hrs to 13.00 hrs to attend the Brainstorming Session.

P. Jhugroo  
Secretary for Public Service

Copy to: Secretary to Cabinet and Head of the Civil Service  
President, Government Office Attendant Union

