



MINISTRY OF CIVIL SERVICE AND ADMINISTRATIVE REFORMS

21 February 2018

Ministry of Civil Service and Administrative Reforms
Circular Letter No. 15 of 2018
E/439/5/2 TF1A

From: Secretary for Public Service

To: Supervising Officers i/c of Ministries/Departments

Time Off to newly recruited Office Auxiliary/Senior Office Auxiliaries to attend Brainstorming Sessions

The Government Office Attendant Union is organising Brainstorming Sessions for newly recruited Office Auxiliary/Senior Office Auxiliaries with a view to sensitizing them on their roles and responsibilities at their workplace. The sessions will be carried out in four batches from 11.00 hrs to 13.00 hrs at the Correspondence Service Unit, 1st Floor, Renganaden Seeneevassen Building, (Ex NPF), Port Louis on the following dates:

- First Batch – Thursday 01 March 2018;
- Second Batch – Monday 05 March 2018;
- Third Batch – Wednesday 07 March 2018; and
- Fourth Batch – Wednesday 14 March 2018

2. It would be appreciated if, **subject to the exigencies of the service and upon production of relevant documentary evidence**, the newly recruited Office Auxiliary/Senior Office Auxiliaries could, on request, be granted time off from 11.00 hrs to 13.00 hrs to attend the Brainstorming Sessions.

S. K. Pather
Secretary for Public Service

Copy to: Secretary to the Cabinet and Head of Civil Service
President, Government Office Attendant Union

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