



**MINISTRY OF CIVIL SERVICE AND ADMINISTRATIVE REFORMS
MAURITIUS**

02 February 2017

Ministry of Civil Service and Administrative Reforms
Circular Note No. 3 of 2017
E/135/30/02 V2

From : Senior Chief Executive, Ministry of Civil Service and Administrative Reforms

**To : Supervising Officers in-charge of Ministries/Departments
Island Chief Executive, Rodrigues Regional Assembly**

**Fees payable to Chairpersons, Members and Secretaries of
Commissions of Inquiry**

Following a decision of the High Powered Committee and in line with the Recommendation 11 at paragraph 19.26 of the 2016 PRB Report:-

- (i) payment of fees to Chairpersons, Members and Secretaries of Commissions of Inquiry appointed by the President of the Republic under the Commissions of Inquiry Act, should henceforth be worked out, on a case to case basis, by the Ministry/Department concerned; and
- (ii) an estimated figure for payment should be determined by the concerned Ministry/Department and approval of the High Powered Committee should be sought thereto.

2. For implementing the above decision, Ministries/Departments should take into account the following criteria, among others, in determining the fees payable to the Chairperson, Members and Secretary of any Commission of Inquiry:

- (i) the scope and complexity of the exercise taking into account the terms of reference of the Commission of Inquiry;
- (ii) the profile of the Chairperson and the Members;
- (iii) the indicative time frame for completion of the assignment;
- (iv) the number of sessions required for the completion of the assignment; and
- (v) the Members and Secretary of Commission of Inquiry should respectively be paid 50% and 30% of the fee payable to the Chairperson.

2/...

3. The Chairperson, Members and Secretary of any Commission of Inquiry should be informed, **prior** to the start of the assignment, of the fees payable to them for the assignment and they should be required to signify their acceptance or otherwise to take up the assignment against payment of the fees.
4. Admittedly, the complexity of any such assignment may not be precisely gauged at all times. If this were to happen, a Supervising Officer may, subject to strong justifications being given, review the fees payable at the end of the exercise, but with the approval of the High Powered Committee.
5. Supervising Officers of Ministries/Departments are requested to comply with the above guidelines, which are deemed to be **effective as from 01 February 2017**, when determining fees payable in respect of any Commission of Inquiry, as legally set up.

Yours faithfully,



S. K. Pather
Senior Chief Executive

Copy to: Secretary to Cabinet and Head of the Civil Service