



MINISTRY OF CIVIL SERVICE AND ADMINISTRATIVE REFORMS
MAURITIUS

31 August 2017

Ministry of Civil Service and Administrative Reforms
Circular Letter No 61 of 2017
E/75/76/01/09 V5

From: **Senior Chief Executive, Ministry of Civil Service and Administrative Reforms**
To: **Supervising Officers in Charge of Ministries/Departments**

The Commonwealth Secretariat – Vacancies

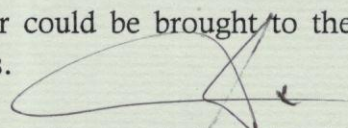
The Commonwealth Secretariat is inviting applications, from appropriately qualified candidates for the following posts:-

	Posts	Deadline for submission of application
(i)	Head of Procurement, Corporate Services	07 September 2017
(ii)	Head of Portfolio Management, Strategy, Portfolio and Partnerships (SPP) Division	14 September 2017
(iii)	Budget Management Analyst, Strategy, Portfolio and Partnerships (SPP) Division	14 September 2017
(iv)	Adviser and Head of Economic Policy and Small States, Economic Social & Sustainable Development Directorate	22 September 2017

2. Details regarding the above mentioned posts can be accessed on the Commonwealth Secretariat's Website: <http://thecommonwealth.org/jobs> and applications should be made thereat.

3. Please note that all applications for these posts should include a curriculum vitae and three referees, accompanied by a short covering letter setting out relevant experience and skills in relation to the competencies and other requirements for the post. All applications should be addressed to the Human Resources, Commonwealth Secretariat.

4. It would be appreciated if the contents of this Circular could be brought to the attention of all officers serving in your Ministries/Departments.


N. G. Tiroumalechetty (Mrs)
for Senior Chief Executive

Copy to: Secretary to Cabinet and Head of the Civil Service