MINISTRY OF CIVIL SERVICE AND ADMINISTRATIVE REFORMS
MAURITIUS

08 June 2017

Ministry of Civil Service and Administrative Reforms
Circular Letter No 42 of 2017
E/152/48/15 V15

From: Senior Chief Executive, Ministry of Civil Service and Administrative Reforms
To: Supervising Officers in Charge of Ministries/Departments

The Commonwealth Secretariat – Vacancy

The Commonwealth Secretariat is inviting applications, from appropriately qualified candidates, for the following posts:-

<table>
<thead>
<tr>
<th>Posts</th>
<th>Deadline for submission of application</th>
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</thead>
<tbody>
<tr>
<td>(i) Head of Facilities Management</td>
<td>14 June 2017, at 17:00hrs British Summer Time (BST)</td>
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<tr>
<td>(ii) Adviser, Climate Adaptation and Mitigation Economic, Social and Sustainable Development Division</td>
<td>15 June 2017, at 17:00hrs BST</td>
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<tr>
<td>(iii) Head of Section, Social Policy Development Economic Social and Sustainable Development Division</td>
<td>20 June 2017, at 17:00hrs BST</td>
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<tr>
<td>(iv) Head of Information Technology Section</td>
<td>21 June 2017 at 17:00hrs BST</td>
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2. Details regarding the above mentioned posts can be accessed on the Commonwealth Secretariat’s Website: http://thecommmonwealth.org/jobs and applications should be made thereat.

3. Please note that all applications for the post should include a curriculum vitae and three referees, accompanied by a short covering letter setting out relevant experience and skills in relation to the competencies and other requirements for the post. All applications should be addressed to the Human Resources, Commonwealth Secretariat.

4. It would be appreciated if the contents of this Circular could be brought to the attention of all officers serving in your Ministries/Departments.

N. G. Tioumaalechetty (Mrs)
for Senior Chief Executive

Copy to: Secretary to Cabinet and Head of the Civil Service

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