



MINISTRY OF CIVIL SERVICE AND ADMINISTRATIVE REFORMS

21 March 2017

Ministry of Civil Service and Administrative Reforms  
Circular Letter No 23 of 2017  
Ref: E/363/9/02 V13

**From:** Senior Chief Executive, Ministry of Civil Service and Administrative Reforms

**To:** Supervising Officers, in charge of Ministries/Departments

**Posting of Newly Recruited Management Support Officers**

In the course of a meeting held with the Federation of Public Sector and Other Unions, it has been brought to the attention of this Ministry that, in many cases, newly recruited Management Support Officers have been assigned work in sensitive areas of activities like cashier duties. It is argued that this is causing hardship to the newly appointed officers and that the risk of a mishap is greater. The Federation has made an appeal that due consideration be given to the matter.

2. This Ministry fully appreciates the fact that internal postings in Ministries/Departments rest with the respective Supervising Officers. However, in the given situation, I would appeal to your indulgence and kind understanding to avoid, as far as possible, the posting of newly recruited Management Support Officers to perform cashier duties or to be assigned duties in critical areas at the initial period of their employment. Once the officers would have developed certain skills and acquired some experience, which could take a couple months or so, then they can be deployed to other tasks which have a higher degree of sensitivity and risk.

3. I thank you for your cooperation in the matter.

S. K. Pather  
Senior Chief Executive

Copy to: Secretary to Cabinet and Head of the Civil Service