Ministry of Civil Service and Administrative Reforms
Circular Letter No.78 of 2014
E/97/2/02 V6

03 December 2014

From: Senior Chief Executive, Ministry of Civil Service and Administrative Reforms

To: Supervising Officers i/c Ministries/Departments

International Master of Public Administration (IMPA 2015)-China

The Embassy of the People's Republic of China is inviting nominations of Government officials (at least Division Head and above) from developing countries to follow the Master Degree Scholarship Programme to be held at the Tsinghua University in China. The prospective candidates should be under 45 years of age and possess

- No less than 5-year working experience; and
- High proficiency in English

2. All costs of participation will be borne by the Chinese Authorities. Details of the programmes and admission requirements materials are attached.

3. Interested candidates should submit the following documents:

(i) Survey form and Undertaking forms, herewith, in triplicate.

(ii) Application Form for Admission to Graduate program of Tsinghua University in four copies (to be completed online, printed and submitted with passport size photo).

(iii) Chinese Government Scholarship Application Form in four copies (to be completed online, printed and submitted with passport size photo attached).

(iv) Foreigner Physical Examination Form, herewith (four sets).

(v) Two recent passport size photos.
(vi) Notarized photocopy of degree certificate and academic transcript (four sets).

(vii) Photocopy of passport (four sets).

(viii) Two letters of recommendation and personal statement (four sets)

4. Applications should be made and submitted online at http://js.tsinghua.edu.cn. Printed application form together with all relevant documents should be sent to the Human Resource Development Division of this Ministry, 4th Floor, Atom House, Royal Street, Port Louis by Monday 15 December 2014 at latest by noon.

5. Heads of Ministries/Departments are kindly requested to indicate how the programme will be beneficial to (i) the Nominees and (ii) the Ministry/Department where they are serving.

6. The selected candidates will be required to enter into a bond in accordance with the provisions in force. After successful completion of the training course, the officer should actively contribute towards the implementation of government policies and achievement of organisational objectives. The nominee should also be prepared to impart the newly acquired knowledge and expertise to other officers.

7. This Circular Letter together with the relevant documents may also be downloaded from this Ministry’s website http://civilservice.govmu.org. For any additional information, you may contact the Human Resource Development Division on Tel: 212-7836.

8. It would be appreciated if the contents of this Circular Letter could be brought to the attention of eligible officers serving in your Ministry/Department.

S. Sebaluck
Senior Chief Executive

Copy to: Secretary to Cabinet and Head of the Civil Service

Enc/...
Qualification of Applicants:
1. Government officials from developing countries (at least Division Head and above);
2. No less than 5-year working experiences;
3. Under the age of 45;
4. High English proficiency.

Application Materials
1. The completed Foreigner's Application Form for Admission to Graduate Programs of Tsinghua University with 2-inch recent photo, signed by the applicant. (See Application Procedure Step 2).
2. Three recent photos of passport size. One photo should be pasted onto the application form.
3. A formal degree certificate of your Bachelor's Degree (notarized photocopy).
4. Academic transcript of your Bachelor's education (original or notarized photocopy).
5. Personal statement (in English).
6. Two letters of recommendation (original in English or in Chinese).
7. One photocopy of your passport (personal and ordinary passport).
8. Photocopies of English language proficiency test results. (For non-native English speakers or applicants whose instruction media of tertiary education is not English, evidence of English proficiency must be demonstrated by a passing TOEFL or IELTS score. A GRE score is desirable but not required.)
9. Foreigner Physical Examination Form.

The documents provided should be the original documents in Chinese or in English; otherwise notarized translations in Chinese or English are required.

None of the above application materials will be returned.

Only applicants recommended by the Embassy of the People's Republic of China will be considered and admitted.

Application Procedure

Step 1: Online Application

Complete On-line Application on the website of International Students Office, Tsinghua University (http://is.tsinghua.edu.cn). Print, sign and attach 2-inch photo on the Application Form produced by the system after the application status changes to "verified".

Submit the Form along with other application materials listed above to the Economic and Commercial Counsellor's Office of the Chinese Embassy in your own country.

Step 2: Recommendation
Acquire recommendation from your current organization to the Economic and Commercial Counsellor’s Office, Embassy of the People’s Republic of China in your own country and get approved.

Step 3: Scholarship Application

Complete Chinese Government Scholarship Online Application (http://laihua.csc.edu.cn). Print, sign and attach 2-inch photo on the Application Form produced by the system. Submit the Form along with other application materials listed above to the Economic and Commercial Counsellor’s Office of the Chinese Embassy in your own country.

Please be noted that the agency number of Tsinghua University is 10003.

**Important Dates**

<table>
<thead>
<tr>
<th>Events</th>
<th>Deadline</th>
</tr>
</thead>
<tbody>
<tr>
<td>Deadline of Application Materials</td>
<td>December 17, 2014</td>
</tr>
<tr>
<td>Admission Notice and Visa Application Form (JW201) Issued</td>
<td>January 20, 2015</td>
</tr>
<tr>
<td>Registration</td>
<td>February, 2015</td>
</tr>
<tr>
<td>Semester I</td>
<td>February, 2015-June, 2015</td>
</tr>
<tr>
<td>Summer Program</td>
<td>July, 2015</td>
</tr>
<tr>
<td>Semester II</td>
<td>August, 2015-December, 2015</td>
</tr>
</tbody>
</table>

Note: Registration time is to be confirmed on the Admission Notice.

**Scholarship / Tuition Fee**

The admitted students will be financially supported by the Chinese Government. The scholarship will cover the following:

1. Tuition fee (paid by the Chinese government)
2. Monthly stipend of RMB 2,000
3. One-time relocation: RMB 1,500
4. Field Study (accommodation, transportation, travel insurance)
<table>
<thead>
<tr>
<th>Name (Name)</th>
<th>Sex</th>
<th>Birthday</th>
<th>Photo</th>
</tr>
</thead>
<tbody>
<tr>
<td>Present mailing address</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Nationality (or Area)</td>
<td>Birth</td>
<td>Blood type</td>
<td></td>
</tr>
<tr>
<td>Typhus fever</td>
<td>No</td>
<td>Yes</td>
<td>Bacillary dysentery</td>
</tr>
<tr>
<td>Poliomyelitis</td>
<td>No</td>
<td>Yes</td>
<td>Brucellosis</td>
</tr>
<tr>
<td>Diphtheria</td>
<td>No</td>
<td>Yes</td>
<td>Viral hepatitis</td>
</tr>
<tr>
<td>Scarlet fever</td>
<td>No</td>
<td>Yes</td>
<td>Puerperal streptococcus infection</td>
</tr>
<tr>
<td>Relapsing fever</td>
<td>No</td>
<td>Yes</td>
<td>Typhoid and paratyphoid fever</td>
</tr>
<tr>
<td>Epidemic cerebrospinal meningitis</td>
<td>No</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>Height (Height)</td>
<td>Weight (Weight)</td>
<td>Blood pressure (Blood pressure)</td>
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</tr>
<tr>
<td>Development (Development)</td>
<td>Nourishment (Nourishment)</td>
<td>Neck (Neck)</td>
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<tr>
<td>Vision (Vision)</td>
<td>Corrected vision (Corrected vision)</td>
<td>Eyes (Eyes)</td>
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</tr>
<tr>
<td>Colour sense (Colour sense)</td>
<td>Skin (Skin)</td>
<td>Lymph nodes (Lymph nodes)</td>
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<td>Ears (Ears)</td>
<td>Nose (Nose)</td>
<td>Tonsils (Tonsils)</td>
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<tr>
<td>Heart (Heart)</td>
<td>Lungs (Lungs)</td>
<td>Abdomen (Abdomen)</td>
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<tr>
<td>脊柱</td>
<td>阔肢</td>
<td>神经系统</td>
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<tr>
<td>Spine</td>
<td>Extremities</td>
<td>Nervous system</td>
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</table>

<table>
<thead>
<tr>
<th>其他所见</th>
<th>项肢 X 线检查结果 (附检查报告单)</th>
<th>心电图</th>
</tr>
</thead>
<tbody>
<tr>
<td>Other abnormal findings</td>
<td>Chest X-ray exam (attached chest X-ray report)</td>
<td>ECC</td>
</tr>
</tbody>
</table>

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<tr>
<th>化验室检查</th>
<th>无说明。</th>
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<tbody>
<tr>
<td>Laboratory exam (attached test report of AIDS, Syphilis etc)</td>
<td>None of the following diseases of disorders found during the present examination.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>发热</th>
<th>Cholera</th>
<th>性病</th>
<th>Venereal Disease</th>
</tr>
</thead>
<tbody>
<tr>
<td>霍乱</td>
<td>Yellow fever</td>
<td>肺结核</td>
<td>Lung tuberculosis</td>
</tr>
<tr>
<td>黄热病</td>
<td>Plague</td>
<td>艾滋病</td>
<td>AIDS</td>
</tr>
<tr>
<td>鼠疫</td>
<td>Leprosy</td>
<td>精神病</td>
<td>Psychosis</td>
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<tr>
<th>意见</th>
<th>检查单位盖章</th>
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<tr>
<td>Suggestion</td>
<td>Official Stamp</td>
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<tr>
<th>医师签字</th>
<th>日期</th>
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<tbody>
<tr>
<td>Signature of physician</td>
<td>Date</td>
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SURVEY FORM

SECTION A – PARTICULARS OF CANDIDATE
(i) Ministry/Agency submitting nomination ..............................................................
(ii) Name of Candidate: Surname (Mr/Mrs/Miss) ..........................................................
    Other Names ..........................................................
(iii) Date of Birth: ..........................................................
(iv) Age: ..........................................................
(v) I.D No: ..........................................................
(vi) Designation: ..........................................................
(vii) Qualification: ..........................................................

SECTION B – COURSE DETAILS
(i) Type of training: Course[ ] Seminar[ ] Workshop[ ] Symposium[ ] Conference[ ]
    Study Tour [ ] Visit [ ] Other [ ] .......... (to be specified) (Tick as appropriate)
(ii) Title: ..........................................................
(iii) Duration: ........................................... Weeks
(iv) Dates: From ........................................... To: ...........................................
(v) Organisation/Training Institution ..........................................................
(vi) Country: ..........................................................
(vii) Financing Institution/Organisation ..........................................................

SECTION C – FELLOWSHIP DETAILS
(i) Costs to be met by donor Country/Agency: ..........................................................
(ii) Costs to be met by Government: ..........................................................
     Estimated costs: ..........................................................

SECTION D – OTHER TRAINING FOR WHICH THE CANDIDATE HAS BEEN NOMINATED
(i) Type of training: Course[ ] Seminar[ ] Workshop[ ] Symposium[ ] Conference[ ]
    Study Tour [ ] Visit [ ] Other [ ] .......... (to be specified) (Tick as appropriate)
(ii) Title: ..........................................................
(iii) Duration: ........................................... Weeks
(iv) Dates: From ........................................... To: ...........................................
(v) Organisation/Training Institution ..........................................................
(vi) Country: ..........................................................
(vii) Financing Institution/Organisation ..........................................................
(viii) Status of Nomination: Materialised [ ] Under consideration [ ] Rejected [ ] Withdrawn [ ]
     (Tick as appropriate)

SECTION D – DETAILS OF PREVIOUS TRAINING FOLLOWED ABROAD BY OFFICER OVER THE
LAST THREE YEARS

<table>
<thead>
<tr>
<th>Type of Training</th>
<th>Title</th>
<th>Country</th>
<th>Financing Institution</th>
<th>Duration (Weeks)</th>
<th>From Date</th>
<th>To Date</th>
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I certify that the information provided above is accurate.

..........................................................
Date: ....................... Tel No: ..........................................................

Candidate’s Signature

Certified correct by reporting Officer *

..........................................................
Date: ..........................................................
Tel No: ..........................................................
MINISTRY OF FINANCE AND ECONOMIC DEVELOPMENT

Undertaking by the Applicant / Nominee

I have taken cognizance of the terms and conditions of the Training Award.

If accepted for a training award, I undertake to -

(i) carry out such instructions and abide by such conditions as may be stipulated by both the nominating and host Government and the sponsoring Government / agency / organisation in respect of the course of training;
(ii) follow the full course of training / study and abide by the rules and regulations of the university / institution / establishment in which I undertake to study or gain training;
(iii) refrain from engaging in political activities, or any form of employment for profit or gain;
(iv) submit any progress report which may be required / prescribed by the university / institution / establishment / sponsor / host Government;
(v) return to my home country promptly upon completion of the course of study / training; and
(vi) pledge to observe the laws and regulations, and respect the local customs of the host country where the study / training course will be held.

I also fully understand that if I am granted a fellowship / training award, it may be subsequently withdrawn if I fail to make adequate progress or for other sufficient cause determined by the host Government / sponsoring agency.

Signature of Applicant / Nominee: ........................................

Name in print: ........................................

Date: ........................................