MINISTRY OF CIVIL SERVICE AND ADMINISTRATIVE REFORMS
MAURITIUS
07 July 2009

Ministry of Civil Service and Administrative Reforms
Circular Note No. 5 of 2009
E/28/129/02

From: Supervising Officer, Ministry of Civil Service and Administrative Reforms

To: Supervising Officers i/c Ministries/Departments

Provision of Internet Facilities

The Pay Research Bureau has, at paragraphs 18.17.23 and 18.17.24 of its 2008 Report, recommended that internet facilities be provided to public officers who:

(i) interact regularly from their residence with International Organisations;
(ii) regularly carry out significant research from home for normal delivery or to meet deadlines; and
(iii) access from home and outside office hours a server situated at the office or away from home.

2. The implementation of the foregoing recommendation of the PRB had been considered at the level of the High Powered Committee and it has been agreed that this facility should be granted to the category of officers listed at Appendix. The monthly allowance payable is Rs 500 with effect from 01 July 2009.

3. In determining the formula and the quantum, care has taken to ease off practical administrative difficulties and allow officers to continue availing of communication services from the Service Provider with whom they may already be subscribing.

4. As new cases occur, you are advised to seek the approval of this Ministry while giving full justification in respect of the case being presented.

5. It would be appreciated if the contents of this Circular could be brought to the attention of officers concerned and for arrangements to be made for payment of the internet facility allowance accordingly.

S.K. Pathle
Supervising Officer

Copy to: Secretary to Cabinet and Head of the Civil Service
LIST OF OFFICERS ENTITLED TO INTERNET FACILITIES -

Appendix

Officers of the Administrative Cadre

<table>
<thead>
<tr>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Secretary to Cabinet and Head of the Civil Service</td>
</tr>
<tr>
<td>Secretary for Home Affairs</td>
</tr>
<tr>
<td>Senior Chief Executive</td>
</tr>
<tr>
<td>Permanent Secretary</td>
</tr>
<tr>
<td>Secretary PSC</td>
</tr>
<tr>
<td>Secretary to the President</td>
</tr>
<tr>
<td>Principal Assistant Secretary</td>
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</table>

Ministry of Environment & National Development Unit

<table>
<thead>
<tr>
<th>GRADE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Director</td>
</tr>
<tr>
<td>Deputy Director</td>
</tr>
<tr>
<td>Project Coordinator</td>
</tr>
<tr>
<td>Chief Regional Development Officer</td>
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</tbody>
</table>

Ministry of Youth & Sports

<table>
<thead>
<tr>
<th>GRADE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Director of Sports</td>
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</table>
### Ministry of Local Government, Rodrigues & Outer Islands

<table>
<thead>
<tr>
<th>GRADE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Director, Solid Waste Management Division</td>
</tr>
<tr>
<td>Chief Fire Officer</td>
</tr>
<tr>
<td>Deputy Chief Fire Officer</td>
</tr>
</tbody>
</table>

### Ministry of Civil Service and A. R.

<table>
<thead>
<tr>
<th>GRADE</th>
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</thead>
<tbody>
<tr>
<td>Director, Human Resource Management</td>
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</table>

### Ministry of Housing and Lands

<table>
<thead>
<tr>
<th>GRADE</th>
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</thead>
<tbody>
<tr>
<td>Chief Technical Officer</td>
</tr>
<tr>
<td>Chief Surveyor</td>
</tr>
<tr>
<td>Deputy Chief Surveyor</td>
</tr>
<tr>
<td>Chief Town and Country Planning Officer</td>
</tr>
<tr>
<td>Deputy Chief Town and Country Planning Officer</td>
</tr>
<tr>
<td>Chief Housing Development Officer</td>
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</tbody>
</table>

### Ministry Of Labour and Industrial Relations & Employment

<table>
<thead>
<tr>
<th>GRADE</th>
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</thead>
<tbody>
<tr>
<td>Director, Labour and Industrial Relations</td>
</tr>
<tr>
<td>Director, Occupational Safety and Health</td>
</tr>
<tr>
<td>Registrar of Associations</td>
</tr>
<tr>
<td>Director, Employment Services</td>
</tr>
</tbody>
</table>
### National Assembly

<table>
<thead>
<tr>
<th>GRADE</th>
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</thead>
<tbody>
<tr>
<td>Clerk Of the National Assembly</td>
</tr>
<tr>
<td>Deputy Clerk</td>
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</tbody>
</table>

### Attorney-General’s Office, Ministry Of Justice & H. R.

<table>
<thead>
<tr>
<th>GRADE</th>
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<tbody>
<tr>
<td>Solicitor General</td>
</tr>
<tr>
<td>Deputy Solicitor-General</td>
</tr>
<tr>
<td>Parliamentary Counsel</td>
</tr>
<tr>
<td>Assistant Solicitor General</td>
</tr>
<tr>
<td>Principal State Counsel</td>
</tr>
<tr>
<td>Chief Legal Secretary</td>
</tr>
<tr>
<td>Chief State Attorney</td>
</tr>
<tr>
<td>Principal State Attorney</td>
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</table>

### Judiciary

<table>
<thead>
<tr>
<th>GRADE</th>
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<tbody>
<tr>
<td>Chief Justice</td>
</tr>
<tr>
<td>Senior Puisne Judge</td>
</tr>
<tr>
<td>Puisne Judge</td>
</tr>
<tr>
<td>Director of Public Prosecutions</td>
</tr>
<tr>
<td>Judge in Bankruptcy &amp; Master &amp; Registrar</td>
</tr>
<tr>
<td>Deputy Master &amp; Registrar &amp; Judge in Bankrpy</td>
</tr>
<tr>
<td>President (Industrial court)</td>
</tr>
<tr>
<td>President (Intermediate Court)</td>
</tr>
<tr>
<td>Vice President, Industrial Court</td>
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<tr>
<td>-----------------------------</td>
</tr>
<tr>
<td>Vice President, Intermediate Court</td>
</tr>
<tr>
<td>Director Of Court Services</td>
</tr>
<tr>
<td>Magistrate, Intermediate Court</td>
</tr>
<tr>
<td>Secretary to the Chief Justice</td>
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</table>

**National Audit Office**

<table>
<thead>
<tr>
<th>GRADE</th>
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</thead>
<tbody>
<tr>
<td>Director Of Audit</td>
</tr>
<tr>
<td>Deputy Director Of Audit</td>
</tr>
<tr>
<td>Assistant Director Of Audit</td>
</tr>
<tr>
<td>Head, Examiners Of Accounts Cadre</td>
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</tbody>
</table>

**Public Service Commission**

<table>
<thead>
<tr>
<th>GRADE</th>
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<tbody>
<tr>
<td>Secretary, Public Service Commission</td>
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**Electoral Commissioner's Office**

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<tr>
<th>GRADE</th>
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<tbody>
<tr>
<td>Electoral Commissioner</td>
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<tr>
<td>Chief Electoral Officer</td>
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</table>
### Ministry Of Industry, Science and Research

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<tr>
<th>GRADE</th>
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<tbody>
<tr>
<td>Director Of Industry</td>
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<tr>
<td>Director Of Assay</td>
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<tr>
<td>Director Of Mauritias</td>
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### Local Government Service Commission

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<th>GRADE</th>
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<tbody>
<tr>
<td>Secretary, Local Government Service Commission</td>
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### Ministry Of Renewable Energy & Public Utilities

<table>
<thead>
<tr>
<th>GRADE</th>
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</thead>
<tbody>
<tr>
<td>Director, Technical Services</td>
</tr>
<tr>
<td>Deputy Director, Technical Services</td>
</tr>
<tr>
<td>Director, Energy Services Division</td>
</tr>
<tr>
<td>Deputy Director, Energy Services Division</td>
</tr>
<tr>
<td>Director, Water Resources Unit</td>
</tr>
<tr>
<td>Deputy Director, Water Resources Unit</td>
</tr>
<tr>
<td>Chief Radiation Protection Officer</td>
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</tbody>
</table>
**Prime Ministers' Office**

<table>
<thead>
<tr>
<th>Grade</th>
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</thead>
<tbody>
<tr>
<td>Director General, Counter, Terrorism Centre</td>
</tr>
<tr>
<td>Data Protection Commissioner</td>
</tr>
<tr>
<td>National Security Adviser</td>
</tr>
<tr>
<td>National HIV/AIDS Coordinator</td>
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</table>

**GIS**

<table>
<thead>
<tr>
<th>Grade</th>
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<tbody>
<tr>
<td>Director Information Services</td>
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<tr>
<td>Assistant Director Information Services</td>
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</table>

**Forensic Science Laboratory**

<table>
<thead>
<tr>
<th>Grade</th>
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</thead>
<tbody>
<tr>
<td>Director</td>
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<tr>
<td>Deputy Director</td>
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</table>

**Pay Research Bureau**

<table>
<thead>
<tr>
<th>Grade</th>
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</thead>
<tbody>
<tr>
<td>Director</td>
</tr>
<tr>
<td>Deputy Director</td>
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<tr>
<td>Principal Job Analyst</td>
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</table>
## CIVIL STATUS DIVISION

<table>
<thead>
<tr>
<th>GRADE</th>
<th></th>
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<tbody>
<tr>
<td>Registrar Of Civil Status</td>
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## POLICE DEPARTMENT

<table>
<thead>
<tr>
<th>GRADE</th>
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</thead>
<tbody>
<tr>
<td>Commissioner Of Police</td>
</tr>
<tr>
<td>Commanding Officer</td>
</tr>
<tr>
<td>Director General, NSS</td>
</tr>
<tr>
<td>Deputy Commissioner of Police</td>
</tr>
<tr>
<td>Woman Deputy Commissioner Of Police</td>
</tr>
<tr>
<td>Assistant Commissioner Of Police</td>
</tr>
<tr>
<td>Deputy Director General; NSS</td>
</tr>
<tr>
<td>Woman Assistant Commissioner Of Police</td>
</tr>
<tr>
<td>Chief Police Medical Officer</td>
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## PRINTING DIVISION

<table>
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<tr>
<th>GRADE</th>
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<tbody>
<tr>
<td>Government Printer</td>
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## METEOROLOGICAL SERVICES

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<tr>
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<tbody>
<tr>
<td>Director</td>
<td></td>
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<tr>
<td>Deputy Director</td>
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</table>
### PRISONS DEPARTMENT

<table>
<thead>
<tr>
<th>GRADE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Commissioner of Prisons</td>
</tr>
<tr>
<td>Deputy Commissioner of Prisons</td>
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<tr>
<td>Assistant Commissioner of Prisons</td>
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### Ministry Of Finance & Economic Development

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<thead>
<tr>
<th>GRADE</th>
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<tbody>
<tr>
<td>Financial Secretary</td>
</tr>
<tr>
<td>Deputy Financial Secretary</td>
</tr>
<tr>
<td>Director Economic &amp; Finance</td>
</tr>
<tr>
<td>Head Analyst</td>
</tr>
<tr>
<td>Director Financial Operations</td>
</tr>
<tr>
<td>Director Procurement&amp; Supply</td>
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<tr>
<td>Director Internal control</td>
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### MAURITIUS AUDIT BUREAU

<table>
<thead>
<tr>
<th>GRADE</th>
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<tbody>
<tr>
<td>Director</td>
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<tr>
<td>Deputy Director</td>
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<td>Assistant Director</td>
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</table>
**PROCUREMENT POLICY OFFICE**

<table>
<thead>
<tr>
<th>GRADE</th>
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<tbody>
<tr>
<td>Director</td>
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<tr>
<td>Manager</td>
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**COMPANIES DIVISION**

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<thead>
<tr>
<th>GRADE</th>
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<tbody>
<tr>
<td>Registrar of Companies</td>
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<tr>
<td>Deputy Registrar Of Companies</td>
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**REGISTRAR GENERAL**

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<tr>
<th>GRADE</th>
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<tbody>
<tr>
<td>Registrar General</td>
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<tr>
<td>Deputy Registrar General</td>
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**TREASURY**

<table>
<thead>
<tr>
<th>GRADE</th>
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</thead>
<tbody>
<tr>
<td>Accountant General</td>
</tr>
<tr>
<td>Deputy Accountant General</td>
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**CENTRAL STATISTICS DIVISION**

<table>
<thead>
<tr>
<th>GRADE</th>
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<tbody>
<tr>
<td>Director of Statistics</td>
</tr>
<tr>
<td>Deputy Director of Statistics</td>
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</table>
## VALUATION DEPARTMENT

<table>
<thead>
<tr>
<th>GRADE</th>
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</thead>
<tbody>
<tr>
<td>Director</td>
</tr>
<tr>
<td>Assistant Director</td>
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## RODRIGUES

<table>
<thead>
<tr>
<th>GRADE</th>
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</thead>
<tbody>
<tr>
<td>Island Chief Executive</td>
</tr>
<tr>
<td>Departmental Head</td>
</tr>
<tr>
<td>Director of Finance</td>
</tr>
<tr>
<td>Health Director</td>
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</table>

## MINISTRY HEALTH & QUALITY OF LIFE

<table>
<thead>
<tr>
<th>GRADE</th>
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</thead>
<tbody>
<tr>
<td>Director General, Health Services</td>
</tr>
<tr>
<td>Director (Health Services)</td>
</tr>
<tr>
<td>Director Non Communicable Diseases</td>
</tr>
<tr>
<td>Director Dental Services</td>
</tr>
<tr>
<td>Director Laboratory Services</td>
</tr>
<tr>
<td>Head Chemical Services</td>
</tr>
<tr>
<td>Regional Health Director</td>
</tr>
<tr>
<td>Consultant in Charge</td>
</tr>
<tr>
<td>Deputy Director Non Communicable Diseases &amp; Health Promotion</td>
</tr>
<tr>
<td>Director Emergency Services</td>
</tr>
<tr>
<td>Head Occupational Unit</td>
</tr>
<tr>
<td>Regional Public Health Superintendent</td>
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<tr>
<td>-------------------------------------</td>
</tr>
<tr>
<td>Medical Superintendent</td>
</tr>
<tr>
<td>Specialist/Senior Specialist</td>
</tr>
<tr>
<td>Specialist (Dental Services)</td>
</tr>
<tr>
<td>Director, Pharmaceutical Services</td>
</tr>
<tr>
<td>Deputy Director, Pharmaceutical Services</td>
</tr>
<tr>
<td>Director Nursing</td>
</tr>
<tr>
<td>Chief Govt Analyst</td>
</tr>
<tr>
<td>Principal Hospital Physicist</td>
</tr>
<tr>
<td>Chief Chemical Scientist</td>
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<tr>
<td>Chief Sanitary Engineer</td>
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**OMBUDSMAN**

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<th>GRADE</th>
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<tbody>
<tr>
<td>Ombudsman</td>
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**MINISTRY OF SOCIAL SECURITY, N.S & SCW & RI**

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<thead>
<tr>
<th>GRADE</th>
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<tbody>
<tr>
<td>Director Medical Unit</td>
</tr>
<tr>
<td>Commissioner Social Security</td>
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<tr>
<td>Commissioner of Probation and After Care</td>
</tr>
</tbody>
</table>
### MINISTRY OF FOREIGN AFFAIRS

**GRADE**

- Controller, Industrial Property Office
- Director Cooperation
- Deputy Director Cooperation
- Director, Trade Policy
- Deputy Director, Trade Policy

**DIPLOMATIC STAFF**

- Secretary for Foreign Affairs
- Ambassador
- High Commissioner
- Permanent Representative
- Minister Counsellor/Deputy High Commissioner
- First Secretary

### MINISTRY OF TOURISM, LEISURE AND EXTERNAL COMMUNICATIONS

**GRADE**

- Secretary for Tourism Development
- Director of Civil Aviation
- Deputy Director of Civil Aviation
**MINISTRY OF AGRO INDUSTRY, F. P. & S. (Fisheries Division)**

<table>
<thead>
<tr>
<th>GRADE</th>
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<tbody>
<tr>
<td>Director of Fisheries</td>
</tr>
<tr>
<td>Principal Fisheries Officer</td>
</tr>
<tr>
<td>Chief Agricultural Officer</td>
</tr>
<tr>
<td>Deputy Chief Agricultural Officer</td>
</tr>
<tr>
<td>Principal Agricultural Officer (Veterinary)</td>
</tr>
<tr>
<td>Principal Agricultural Officer (Formerly PAO Engineering)</td>
</tr>
<tr>
<td>Conservator of Forests</td>
</tr>
<tr>
<td>Director (National Parks)</td>
</tr>
<tr>
<td>General Manager (Control Board)</td>
</tr>
<tr>
<td>Deputy General Manager (Control Board)</td>
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</tbody>
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**Ministry of Education, Culture & H.R**

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<thead>
<tr>
<th>GRADE</th>
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<tbody>
<tr>
<td>Chief Technical Officer (Education)</td>
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<tr>
<td>Director</td>
</tr>
<tr>
<td>Director, Quality Assurance</td>
</tr>
<tr>
<td>Assistant Director</td>
</tr>
<tr>
<td>Director, Human Resource Development</td>
</tr>
<tr>
<td>Principal Physical Education Organiser</td>
</tr>
<tr>
<td>CULTURE DIVISION</td>
</tr>
<tr>
<td>------------------</td>
</tr>
<tr>
<td>Director of Culture</td>
</tr>
<tr>
<td>Deputy Director of Culture</td>
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<tr>
<td>Director (National Archives)</td>
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</tbody>
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<table>
<thead>
<tr>
<th>MINISTRY OF PUBLIC INFRASTRUCTURE, L. T &amp; S</th>
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</thead>
<tbody>
<tr>
<td>PUBLIC INFRASTRUCTURE DIVISION</td>
</tr>
<tr>
<td>--------------------------------</td>
</tr>
<tr>
<td>Director (Civil Engineering)</td>
</tr>
<tr>
<td>Deputy Director (Civil Engineering)</td>
</tr>
<tr>
<td>Director (Mechanical Engineering)</td>
</tr>
<tr>
<td>Deputy Director (Mechanical Engineering)</td>
</tr>
<tr>
<td>Director (Quantity Surveying)</td>
</tr>
<tr>
<td>Deputy Director (Quantity Surveying)</td>
</tr>
<tr>
<td>Director (Architecture)</td>
</tr>
<tr>
<td>Deputy Director (Architecture)</td>
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<table>
<thead>
<tr>
<th>LAND TRANSPORT &amp; SHIPPING DIVISION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Director (Civil Engineering)</td>
</tr>
<tr>
<td>Director of Shipping</td>
</tr>
<tr>
<td>Secretary for Shipping Development</td>
</tr>
<tr>
<td>Deputy Director of Shipping</td>
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</tbody>
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<table>
<thead>
<tr>
<th>NATIONAL TRANSPORT AUTHORITY</th>
</tr>
</thead>
<tbody>
<tr>
<td>Road Transport Commissioner</td>
</tr>
<tr>
<td>Deputy Road Transport Commissioner</td>
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</tbody>
</table>