



MINISTRY OF CIVIL SERVICE AND ADMINISTRATIVE REFORMS

MAURITIUS

**Ministry of Civil Service and Administrative Reforms**

**Circular Letter No 104 of 2018**

**E/75/140/01**

16 November 2018

**MOST IMMEDIATE**

From: Secretary for Public Service

To: Supervising Officers i/c of Ministries/Departments

**Master's Degree and Internship Program of African Business Education  
Initiative for Youth – (Year 2019) - JICA**

The Japan International Cooperation Agency (JICA), on behalf of the Japan Government, is inviting applications for a **Master's Degree Programme under the "African Business Education Initiative for Youth (ABE Initiative) for the Japanese fiscal year 2019"**, combined with Internship, in Japanese enterprises during their stay in Japan.

2. The objective of the Master's Degree and Internship Program of the ABE Initiative is to support young employees who have the potential to contribute to the development of industries in Africa. It is also meant for young Government Officials who are involved in the formulation and implementation of industrial policies.

3. Applicants should be:

- a) public officers aged between 22 and 39 years (as of 01 April 2019);
- b) be holders of a Bachelor's degree with a minimum of 6 months working experience in their current organisations; and
- c) have adequate English proficiency.

4. JICA will cover the following expenses for participants:

- a) Tuition fees
- b) roundtrip airfare; and
- c) allowances for living expenses, outfit, shipping and others.

5. Interested candidates should download the Application Form from JICA's website at <https://www.jica.go.jp/english/countries/africa/internship.html>. Please note that handwritten application forms will **not** be accepted by the Japanese Authorities. The final decision to award a fellowship to the nominee rests solely with the donor country.

**Save Lives**

**# SlowDown**



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6. Candidates should submit their applications together with the undermentioned documents to the Human Resource Development Division of this Ministry, **Attn: Mr S. Choychoo**, by **Wednesday 21 November 2018** through their respective Supervising Officers:

- (a) Application Forms (original + 4 copies);
- (b) 2 ID Photos (4cm x 3 cm).
- (c) Survey and Undertaking forms (original + 1 copy each);
- (d) Copies of educational, professional and birth certificates (5 sets); and
- (e) Copy of passport with photo(5 copies);

7. Given that the **release of officers is subject to exigencies of the service**, applicants should imperatively seek and obtain confirmation from their respective Responsible Officers that they would be released in the event they are awarded the scholarship. Release can either be on full pay or without pay as follows:-

(a) an officer shall be eligible for study leave with pay in accordance with paragraph 4.10.1 (b) of the Human Resource Management Manual (HRMM) where he/she is nominated for an open scholarship which is considered as in-service training and the course is a priority field of study. Where an officer is granted study leave with pay, he will be required to enter into a bond with the Government of Mauritius in accordance with the provisions laid down in the HRMM; and

(b) where the officer does not satisfy the conditions for the grant of study leave with pay, he may take advantage of leave without pay for study purposes in accordance with paragraph 18.4.82G of the 2016 PRB Report.

8. In line with this Ministry's Circular Letter No. 41 dated 27 September 2016, all clearances, as appropriate, should be obtained. This Circular Letter, together with the Survey and Undertaking Forms, and details of the programmes are at Annex and same may be accessed on this Ministry's website: <http://civilservice.govmu.org/English/Circulars/Pages/Circulars-2018.aspx>.

For any additional information, you may contact Mr S. Choychoo on tel. no on 405-5414.

9. It would be appreciated if the contents of this Circular Letter, together with the attached documents, could be brought to the attention of all eligible officers serving in the different Divisions of your Ministry/Department, including those in Statutory Bodies falling under the purview of your organisation.



**P. Jhugroo**

**Secretary for Public Service**

**Copy to: Secretary to Cabinet and Head of the Civil Service**

