



**MINISTRY OF PUBLIC SERVICE, ADMINISTRATIVE AND  
INSTITUTIONAL REFORMS  
MAURITIUS**

05 February 2020

**Ministry of Public Service, Administrative and Institutional Reforms**  
**Circular Letter No 9 of 2020**  
**E/152/48/15 V17 T**

From: **Secretary for Public Service**  
To: **Supervising Officers in Charge of Ministries/Departments**


**Vacancy Announcement – International Centre for the Study of the Preservation  
and Restoration of Cultural Property (ICCROM)**

ICCROM is an intergovernmental organization working in service to its Member States to promote the conservation of all forms of cultural heritage, in every region of the world. It operates in the spirit of the 2001 UNESCO Universal Declaration on Cultural Diversity, which states that “Respect for the diversity of cultures, tolerance, dialogue and cooperation, in a climate of mutual trust and understanding are among the best guarantees of international peace and security.”

The Secretariat of the ICCROM is inviting applications, from appropriately qualified candidates, for the following post:-

	<b>Post</b>	<b>Deadline for submission of application</b>
(i)	Administrative Officer – Grade P3	07 February 2020 @ 17.00 GMT

2. Details regarding the terms and conditions of service including the application guidelines are available on the following website of the ICCROM: <https://www.iccrom.org/opportunity/vacancy-announcement-administrative-officer> and applications in English only should be made to: [recruitment@iccrom.org](mailto:recruitment@iccrom.org).
3. Applications must include a motivation letter stating the reasons for applying and relevant experiences to the post and must be accompanied by a current CV, P11 Form (available on the ICCROM website). Name and contact details of 3 referees who can attest their professional competencies should also be included. ICCROM is committed to achieve workforce diversity in terms of gender, nationality and culture.
4. Your attention is invited to the fact that the onus to reverify the authenticity/genuineness of the report of vacancy prior to the submission of personal data rests with the applicant.
5. It would be appreciated if the contents of this Circular could be brought to the attention of all officers serving in your Ministries/Departments.

  
**N. G. Tiroumalechetty (Mrs)**  
**for Secretary for Public Service**