



**MINISTRY OF PUBLIC SERVICE, ADMINISTRATIVE AND
INSTITUTIONAL REFORMS
MAURITIUS**

24 June 2020

Ministry of Public Service, Administrative and Institutional Reforms
Circular Letter No. 37 of 2020
E/437/1/01 V 2

From: Secretary for Public Service

To: Supervising Officers i/c Ministries/Departments

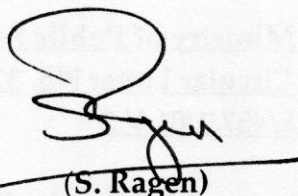
Designation of Desk Officer - Employment Relations Matters

During my meetings with Federations of trade unions, it has been brought to my attention that despite this Ministry's Circular letters No. 21 of 2015 and No. 51 of 2017 emphasising the need for dialogue between Management and Staff Associations of Ministries/Departments, such is very often not the case and thus resulting in unnecessary strained relations.

2. In this connection, so as to facilitate communication and to ensure that issues do not remain unattended, Supervising Officers are kindly requested to designate an appropriate officer to act as Desk Officer who would be responsible for employment relation matters as well as to be the contact person for the Federations/Unions. The designation of a Desk Officer would certainly help to establish better communication and pave the way to harmonious employment relations. In large Ministries, it would be appropriate to have an Employment Relations Unit to deal with such matters.

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3. Supervising officers are, therefore, invited to communicate the contact details of the Desk officer and the Officer-in-Charge of the Employment Relations Unit to the Federations/Unions which have been granted recognition by their Ministries/Departments and with copy to this Ministry.



(S. Ragen)

Secretary for Public Service

Copy to:

Secretary to Cabinet and Head of the Civil Service