



**MINISTRY OF PUBLIC SERVICE, ADMINISTRATIVE AND INSTITUTIONAL  
REFORMS  
MAURITIUS**

**29 June 2020**

**Ministry of Public Service, Administrative and Institutional Reforms**  
**Circular Letter No. 39 of 2020**  
**E/141/3/01**

**From : Secretary for Public Service**

**To : Supervising Officers in charge of Ministries/Departments**

**Work-from-Home scheme**

Please refer to Circular No. 32 dated 09 May of this year, whereby the Ministry introduced a Work-From-Home Scheme on a pilot basis.

2. Following feedback received from other Ministries/Departments, this Ministry has prepared additional guidelines for implementing the scheme in the form a set of Frequently Asked Questions (FAQs) as annexed. The FAQs will clarify the queries received which should further help Ministries/Departments to promote the uptake of the scheme. In addition, my Ministry will start, in the coming weeks an online survey to further gather feedback on the implementation of the scheme across the Public Service.

3. I would therefore make an appeal to my colleagues to promote and adopt the Work-from-Home scheme at the level of their organisations, which is part of the “new normal” working culture that will ensure resilience and business continuity in the Public Service.

  
**S. Ragen**  
**Secretary for Public Service**

**Copy to : Secretary to Cabinet and Head of the Civil Service**