

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS**

Organisation: Rodrigues Regional Assembly (Central Administration)
Post: Statistician
Salary: Rs 23,675 x 750 – 29,675 x 900 – 34,175 x 1,200 – 37,775 x 1,500 – 52,775
(20 49 75)
Effective Date: 24 January 2014
Qualifications: A. By selection from among –

(i) candidates who –

(a) possess a pass at the Final Examinations of the United Kingdom Royal Statistical Society or of an equivalent recognised professional body acceptable to the Public Service Commission

or

a degree in Statistics or a joint degree the major component of which should be Statistics, from a recognised institution or an equivalent qualification acceptable to the Public Service Commission; and

(b) are computer literate.

AND

(ii) officers in the grade of Senior Statistical Assistant (Rodrigues) who possess –

a pass at the Final Examinations of the United Kingdom Royal Statistical Society or of an equivalent recognised professional body acceptable to the Public Service Commission

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*for Senior Chief Executive
Ministry of Civil Service and
Administrative Reforms*

Date..... 24 JAN 2014

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a degree in Statistics or a joint degree the major component of which should be Statistics, from a recognised institution or an equivalent qualification acceptable to the Public Service Commission.

Candidates should produce written evidence of knowledge claimed.

B. Candidates should also –

- (i) have good leadership and interpersonal skills to operate within multi-disciplinary teams;
- (ii) have good analytical and problem-solving skills;
- (iii) be able to communicate clearly and coherently both orally and in writing;
- (iv) be able to prioritise work and meet deadlines;
- (v) have a strong customer-orientation;
- (vi) demonstrate professional rigour; and
- (vii) have a good command of economic, financial and social issues.

**Role and
Responsibilities:**

To provide necessary technical support and services on statistical and related matters and to manage human and other resources under his supervision to achieve organisational objectives.

Duties:

1. To be responsible for the proper functioning of the Statistical Unit in the Rodrigues Regional Assembly.
2. To develop appropriate performance indicators to monitor his own work and those of the Senior Statistical Assistant (Rodrigues) and Statistical Assistants (Rodrigues) individually and in teams.
3. To design, organise and conduct censuses and surveys including the design of samples.

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4. To make use of appropriate methods for collection, analysis, interpretation and presentation of quality statistics that meet user needs and contribute to decision making.
5. To make forecasts and projections.
6. To plan, design, develop and maintain effective information systems and operation systems to support the functions of the Unit.
7. To gather and process geographical data and also to maintain databases to provide geographical information and maps in support of the operations of the Unit.
8. To set up, evaluate, monitor and improve systems to implement management policies.
9. To develop, implement and monitor communication strategies to promote and increase awareness of the Unit.
10. To prepare methodological, technical, statistical and analytical reports/digests.
11. To use ICT in the performance of his duties.
12. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Statistician in the roles ascribed to him.



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