

GOVERNMENT OF MAURITIUS

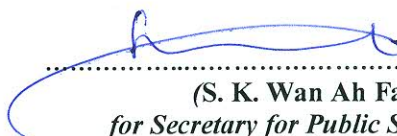
**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS**

- Ministry:** Finance and Economic Development (Valuation Department)
- Post:** Chief Property Valuation Inspector
- Salary:** Rs 33,425 x 925 – 37,125 x 1,225 – 40,800 x 1,525 – 49,950 x 1,625 – 51,575
(26 064 078)
- Effective Date:** 12 June 2018
- Qualifications:** By promotion, on the basis of experience and merit, of officers in the grade of Principal Property Valuation Inspector who reckon at least three years' service in a substantive capacity in the grade and who –
- (i) have the ability to lead and motivate a team of officers; and
 - (ii) have strong organising, interpersonal and communication skills.
- Role and Responsibilities:** To establish and ensure effective coordination between technical and professional staff.
- Duties:**
1. To be responsible to the Director, Valuation Department for –
 - (i) the overall control and supervision of the technical staff; and
 - (ii) the efficient referencing of properties and collection of data for valuation and rating purposes under the Local Government Act, as subsequently amended.
 2. To prepare weekly plan of work for inspection in area under his responsibility.
 3. To organise and provide training to subordinate staff.
 4. To attend meetings and committees, as and when required.
 5. To ensure the safe custody of valuation records, registers and data.
 6. To attend Courts and Tribunals in preliminary matters.
 7. To provide all necessary and relevant materials and information related to valuation, as directed by the Director, Valuation Department.

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CERTIFIED CORRECT


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(S. K. Wan Ah Fat)
for Secretary for Public Service

12 June 2018

Date.....

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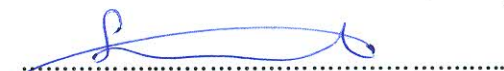
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8. To perform valuation related duties in the Land Administration, Valuation and Information Management System (LAVIMS).
9. To use ICT in the performance of his duties.
10. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Chief Property Valuation Inspector in the roles ascribed to him.



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(S. K. Wan Ah Fat)
for Secretary for Public Service

12 June 2018

Date.....