

GOVERNMENT OF MAURITIUS

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE PUBLIC SERVICE COMMISSION REGULATIONS

Ministry: Housing and Lands

Post: Development Control Officer

Salary: Rs 17,675 x 450 – 19,475 x 600 – 20,675 x 750 – 29,675 x 900 – 34,175 x 1,200 – 37,775 x 1,500 – 39,275 (26 39 66)

Effective Date: 18 March 2014

Qualifications:

A. A diploma in Town and Country Planning from a recognised institution or an equivalent qualification acceptable to the Public Service Commission.

B. Candidates should be computer literate.

Candidates should produce written evidence of knowledge claimed.

- Duties:**
1. To carry out site visits and land use surveys, as and when required.
 2. To provide information regarding the provisions in Outline Planning Schemes, zoning, application procedures and current planning policy guidances.
 3. To read and interpret blueprints, maps, plans, sketches, diagrams and planning regulations, while assisting Professional Planners and/or responding to general enquiries.
 4. To prepare correspondence, reports and other materials.
 5. To process planning applications in compliance with established principles and planning regulations.
 6. To assist in the preparation and revision of development plans.
 7. To provide technical support to Professional Planners by conducting research, and preparing maps and graphics with respect to planning applications.
 8. To effect simple mathematical operations in all units of measure and to compute rate, ratio and percentage in relation to planning applications.

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*for Senior Chief Executive
 Ministry of Civil Service and
 Administrative Reforms*

18 March 2014

Date.....

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9. To respond to requests and enquiries in relation to planning issues from the general public.
10. To use ICT in the performance of his duties.
11. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Development Control Officer in the roles ascribed to him.



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