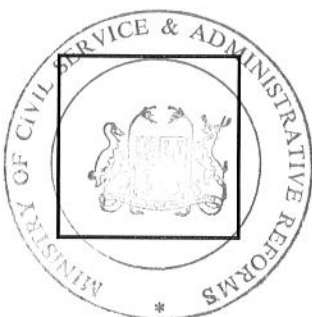


GOVERNMENT OF MAURITIUS

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE PUBLIC SERVICE COMMISSION REGULATIONS

- Ministry:** Youth and Sports
- Post:** Assistant Director of Sports
- Salary:** Rs 37,500 x 1,250 – 50,000 (06 65 75)
- Effective Date:** 1 November 2010
- Qualifications:** By selection from among officers in the grade of Senior Sports Officer who reckon at least four years' service in a substantive capacity in the grade and who –
 - (i) possess leadership and managerial qualities;
 - (ii) have the ability to motivate a team of officers; and
 - (iii) have innovative capabilities.
- Role and Responsibilities:** To assist in the planning and the effective implementation of policies, programmes, projects and activities geared towards development of sports and leisure.
- Duties:**
 1. To assist the Director of Sports in the promotion and development of sports in general.
 2. To deputise for the Director of Sports, as and when required.
 3. To assist the Director of Sports in the proper functioning of the Sports Section including management of staff.
 4. To monitor the work/programmes of the officers of the Sports Cadre.
 5. To plan and co-ordinate sports projects and programmes.
 6. To be responsible for the organisation of competitions and activities conducive to sports development.
 7. To ensure the proper running of Sports Complexes/Infrastructure.
 8. To be responsible for the organisation of training courses for officers of the Sports Cadre.

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Ministry of Civil Service and
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Date... 01 NOV 2010

GOVERNMENT OF MAURITIUS

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS

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9. To ensure the preparation of sports people in national, regional and international competitions.
10. To use ICT in the performance of his duties.
11. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Assistant Director of Sports in the roles ascribed to him.

Note

The Assistant Director of Sports is required to work at staggered hours including Sundays and Public Holidays.



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.....
*for Senior Chief Executive
Ministry of Civil Service and
Administrative Reforms*

Date..... **01 NOV 2010**