

GOVERNMENT OF MAURITIUS

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS**

- Organisation:** Rodrigues Regional Assembly (Youth)
- Post:** Youth Officer
- Salary:** Rs 14,575 x 300 – 15,475 x 350 – 17,225 x 450 – 19,475 x 600 – 20,675 x 750 – 29,675 x 900 – 32,375 QB 33,275 x 900 – 34,175 x 1,200 – 35,375 (23 30 63)
- Effective Date:** 07 August 2015
- Qualifications:**
- A. A diploma in Social Work or Management from a recognised institution or an equivalent qualification acceptable to the Public Service Commission.
- B. Candidates should –
- (i) possess good communication and leadership skills; and
- (ii) be computer literate.

Candidates should produce written evidence of knowledge claimed.

NOTE

Youth Officers should possess a diploma in Social Work from a recognised institution or an equivalent qualification in order to progress beyond the Qualification Bar (QB) in the salary scale of the post.

- Duties:**
1. To supervise youth groups and youth organisations which are either affiliated to and/or recognised by the Youth Services.
 2. To advise and help the Rodrigues Regional Youth Council and other recognised youth organisations in the planning and organisation of youth activities.
 3. To encourage the establishment and development of Youth Clubs.
 4. To organise peer counselling and skills management programme for the youth.

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[Signature]
.....
for Senior Chief Executive
Ministry of Civil Service and
Administrative Reforms

07 August 2015

Date.....

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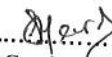
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5. To manage the organisation of regional and national youth projects during national celebrations/events.
6. To conduct training in Entrepreneurial schemes for youth employability and prevention programmes for youth at risk in HIV/AIDS, drugs and alcohol.
7. To organise special programmes and training in climate change and disaster management.
8. To promote programmes in favour of young people to motivate them to join appropriate organisations for their social development and to participate in voluntary work and community service.
9. To assist in –
 - (i) the management of Youth Centres and other youth infrastructure;
 - (ii) the running of appropriate courses in leadership and club management for leaders of youth groups;
 - (iii) the organisation of residential and non-residential training courses, seminars, conferences and other outdoor activities for the youth and to be physically present for the duration of the activities; and
 - (iv) the carrying out of appropriate youth surveys.
10. To liaise with youth organisations and other Commissions and organisations for the execution of common projects.
11. To keep records, prepare and submit progress reports and returns on a regular basis.
12. To use ICT in the performance of his duties.

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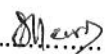
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13. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Youth Officer in the roles ascribed to him.

Note

Youth Officers will be required to work at staggered hours.

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*for Senior Chief Executive
Ministry of Civil Service and
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07 August 2015

Date.....

