

GOVERNMENT OF MAURITIUS

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE PUBLIC SERVICE COMMISSION REGULATIONS

- Organisation:** Rodrigues Regional Assembly (Consumer Protection Division)
- Post:** Senior Consumer Protection Officer
- Salary:** Rs 21,400 x 600 – 23,200 x 800 – 28,000 x 1,000 – 30,000 (18 48 59)
- Effective Date:** 17 July 2012
- Qualifications:** By promotion, on the basis of experience and merit, of officers in the grade of Consumer Protection Officer who reckon at least four years' service in a substantive capacity in the grade and who possess good organising, supervisory and communication skills.
- Duties:**
 1. To assist the Officer in Charge, Consumer Protection in the efficient and effective operation and administration of the Consumer Protection Division.
 2. To work out programmes of work for Consumer Protection Officers, supervise and co-ordinate their work and prepare monthly reports on their activities.
 3. To assist in the implementation and evaluation of programmes on consumer protection, including preparation of Consumer Education Programmes, the organisation of seminars and the delivery of talks on radio/television.
 4. To enforce all laws relating to supplies and consumer protection.
 5. To examine, supervise and follow up all contraventions established.
 6. To perform prosecution duties.
 7. To be responsible for the safe keeping of exhibits.
 8. To represent the Consumer Protection Division of the Rodrigues Regional Assembly on official committees in matters relating to consumer protection.

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[Signature]

 for Senior Chief Executive
 Ministry of Civil Service and
 Administrative Reforms

Date... 17 JUL 2012

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9. To liaise with the Price Fixing Section of the Ministry of Industry, Commerce and Consumer Protection (Consumer Protection Division) with a view to updating information on prices of controlled commodities.
10. To prepare and publish simple leaflets, booklets, pamphlets and other documents pertaining to consumer protection.
11. To use ICT in the performance of his duties.
12. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Senior Consumer Protection Officer in the roles ascribed to him.

Note

The Senior Consumer Protection Officer may be required to work outside normal working hours, including Sundays and Public Holidays.



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