GOVERNMENT OF MAURITIUS

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS

Organisation: Rodrigues Regional Assembly (Labour and Industrial Relations)

Post: Officer-in-Charge, Occupational Safety and Health

Salary: Rs 29,050 × 825 – 35,650 × 900 – 37,450 × 950 – 42,200 × 1,300 – 46,100 × 1,575 –
49,250 × 1,650 – 54,200 QB 55,900 × 1,700 – 57,600 (18 060 085)

Effective Date: 31 March 2023

Qualifications: By promotion, on the basis of experience and merit, of officers in the grade of
Occupational Safety and Health Officer/Senior Occupational Safety and Health
Officer who reckon at least five years’ service in a substantive capacity in the grade
and who possess good interpersonal skills.

NOTE
Officer-in-Charge, Occupational Safety and Health who possesses a degree in
Occupational Safety and Health or Civil or Mechanical or Electrical or Chemical
Engineering or an equivalent qualification acceptable to the Public Service
Commission will be allowed to progress beyond the Qualification Bar (QB) provided
in the salary scale for the post.

Role and Responsibilities: To promote an Occupational Safety and Health culture and ensure compliance with
the provisions of the Occupational Safety and Health Act.

Duties:
1. To supervise and coordinate the work of officers placed under his control.
2. To process reports submitted by the subordinate staff.
3. To investigate into serious complaints and accidents.
4. To give advice and information to workers and employers and their
representatives on the provisions of legislation relating to the safety, health
and welfare of workers.
5. To act as prosecutor in cases of non-compliance with the provisions of the
abovementioned legislation.
6. To collect and compile statistical data, whenever required.
7. To assist in the training of officers in the grade of Occupational Safety and
Health Officer/Senior Occupational Safety and Health Officer.

CERTIFIED CORRECT

B. D. Nundoll (Mrs)
for Secretary for Public Service
31 March 2023

Date........................................................................................................
8. To inspect all places of work including factories.

9. To plan, organise and implement training programmes on Occupational Safety and Health matters for employers and workers.

10. To deal with applications for permits.

11. To use ICT in the performance of his duties.

12. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Officer-in-Charge, Occupational Safety and Health in the roles ascribed to him.