

GOVERNMENT OF MAURITIUS

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 16 OF THE
DISCIPLINED FORCES SERVICE COMMISSION REGULATIONS**

- Organisation:** Rodrigues Regional Assembly (Fire and Rescue Service)
- Post:** Officer-in-Charge, Fire and Rescue Service
- Salary:** Rs 37,450 x 950 – 42,200 x 1,300 – 46,100 x 1,575 – 49,250 x 1,650 – 54,200 x 1,700 – 64,400 (07 070 089)
- Effective Date:** 01 December 2023
- Qualifications:** By promotion, on the basis of experience and merit, of officers in the grade of Divisional Fire Officer who –
- (i) reckon at least two years' service in a substantive capacity in the grade;
 - (ii) possess good managerial, organisational and administrative skills;
 - (iii) have the ability to lead and motivate a large team of officers;
 - (iv) have the ability to adopt a multidisciplinary approach to problem solving and take prompt decision; and
 - (v) possess good interpersonal and communication skills.
- Role and Responsibilities:** To be responsible for the overall administration and management of the Fire and Rescue Service in Rodrigues.
- Duties:**
1. To be responsible to the Departmental Head for –
 - (i) the organisation, efficient management and conduct of operations of the Fire and Rescue Service in Rodrigues;
 - (ii) advising on all technical matters in connection with the Fire and Rescue Service in Rodrigues;
 - (iii) assisting and advising in the formulation of policies regarding fire prevention, firefighting, rescue operations and providing assistance in connection with natural disasters and any other emergencies;
 - (iv) enforcing discipline, exercising control and supervision and ensuring that human, financial and material resources are used efficiently, effectively and economically at all times; and

/2...



CERTIFIED CORRECT

B. D. Nundloll

.....
B. D. Nundloll (Mrs)
for Secretary for Public Service

01 December 2023

Date.....

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 16 OF THE
DISCIPLINED FORCES SERVICE COMMISSION REGULATIONS**

-2-

- (v) all matters pertaining to plan readings and survey inspections in accordance with the fire prevention legislation in force.
2. To be responsible for the maintenance of adequate staff at all times and for matters of discipline.
3. To ensure –
 - (i) the delivery of lectures and talks to the staff within the Fire and Rescue Service in Rodrigues, as well as to the public, school children and other organisations in connection with fire prevention and protection of life and property;
 - (ii) that all firefighting and rescue operations and other related emergencies are attended to in a most effective and efficient manner; and
 - (iii) the proper training of the staff of the Fire and Rescue Service in Rodrigues.
4. To prepare guidelines in connection with Fire Safety measures/precautions.
5. To be responsible for fire and rescue operations and other related emergencies in the harbour such as oil spillage.
6. To use ICT in the performance of his duties.
7. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Officer-in-Charge, Fire and Rescue Service in the roles ascribed to him.

Note

1. The Officer-in-Charge, Fire and Rescue Service may be required to work outside normal working hours, at night, including Saturdays, Sundays, Public Holidays, during cyclonic periods, natural calamities and during emergencies.
2. The Officer-in-Charge, Fire and Rescue Service will be required to attend such theoretical and practical training courses in all aspects of the work of an Officer-in-Charge, Fire and Rescue Service, as may be approved and arranged by the Fire and Rescue Service in Rodrigues.



CERTIFIED CORRECT

B. D. Nundloll

B. D. Nundloll (Mrs)

for Secretary for Public Service

01 December 2023

Date.....