

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE PUBLIC SERVICE COMMISSION REGULATIONS**

- Organisation:** Rodrigues Regional Assembly (Medical and Health)
- Post:** Mortuary Attendant
- Salary:** Rs 8,800 x 200 – 10,200 x 250 – 11,700 x 300 – 13,800 x 400 – 15,000 (24 14 37)
- Effective Date:** 7 October 2011
- Qualifications:** Candidates should –
  - (a) possess the Certificate of Primary Education;
  - (b) show proof of having sat for the Cambridge School Certificate Examination or the General Certificate of Education “Ordinary Level” Examination in at least five subjects at one sitting or an examination of equivalent standard acceptable to the Public Service Commission;
  - (c) have a knowledge of hygiene; and
  - (d) be able to deal sympathetically towards the bereaved.

**NOTE**

Selected candidates will be required to follow on-the-job training, both theoretical and practical, covering different aspects such as hygiene, embalming of dead bodies and all other mortuary duties for a period of at least six months, as approved and arranged by the Ministry of Health and Quality of Life.

- Duties:**
  1. To be responsible to the Health Director for –
    - (i) cleaning and portering duties related to the mortuary -
      - (a) proper cleanliness and upkeep of the Mortuary, Cold Room, equipment, instruments, etc;
      - (b) collection of cleaning materials and other petty stores items from the general stores;
      - (c) exchanging of soiled linen from the linen room; and
      - (d) safe keeping of all mortuary equipment, instruments, linen and sundries.
    - (ii) receiving of dead bodies from wards, public and Police and delivering same to relatives/parents/Police;

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**CERTIFIED CORRECT**

*[Signature]*  
.....  
*for Senior Chief Executive  
Ministry of Civil Service and  
Administrative Reforms*

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- (iii) wrapping in mortuary sheets, labelling and storing of dead bodies in the Cold Room of the Mortuary;
  - (iv) cleaning, wrapping in mortuary sheets, labelling after autopsies for all cases referred to the hospital by the Police;
  - (v) keeping of appropriate registers for receipt and delivery of dead bodies at the Mortuary;
  - (vi) washing, cleaning and disinfecting of mortuary equipment and instruments after post-mortem examinations;
  - (vii) embalming of dead bodies, whenever required;
  - (viii) delivering of dead bodies after autopsies to relatives/parents/Police; and
  - (ix) placing of dead bodies from wards and after autopsies in appropriate coffins, whenever required.
2. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Mortuary Attendant in the roles ascribed to him.

**Note**

The Mortuary Attendant will be required to work on a roster basis according to a plan specifying the commencing times and finishing times of turns of duty which include night duty or not.



**CERTIFIED CORRECT**

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*[Signature]*  
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