

GOVERNMENT OF MAURITIUS

**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE PUBLIC SERVICE COMMISSION REGULATIONS**

- Organisation:** Rodrigues Regional Assembly (Medical and Health)
- Post:** Cook (on roster)
- Salary:** Rs 9,000 x 200 – 10,200 x 250 – 11,700 x 300 – 13,800 (24 15 34)
- Effective Date:** 4 April 2012
- Qualifications:** By selection from among serving employees who reckon at least three years' service on the permanent and pensionable establishment of the Rodrigues Regional Assembly and who –
  - (i) possess the Certificate of Primary Education;
  - (ii) have good health and sound physique; and
  - (iii) have a good knowledge of cooking.

**NOTE 1**

In the absence of candidates possessing the qualification at (i) above, consideration will be given to candidates who show proof of being literate.

**NOTE 2**

Selected candidates will be required to –

- (i) undergo a medical examination to determine their fitness for the job; and
- (ii) follow a six months' formal training course in cooking.

Candidates should produce written evidence of knowledge claimed.

- Duties:**
  - 1. To be responsible for –
    - (a) collecting/receiving provisions and accounting for the use and disposal thereof;
    - (b) cleaning, preparing, cooking and distributing food including snack meals as directed;

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*[Signature]*  
 .....  
 for Senior Chief Executive  
 Ministry of Civil Service and  
 Administrative Reforms

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- (c) keeping cooking utensils and equipment clean and fit immediately after use;
  - (d) cleaning the premises of the kitchen and keeping them neat and tidy at all times;
  - (e) maintaining a high standard of hygiene (including personal hygiene) in the preparation, cooking and distribution process; and
  - (f) ensuring that unauthorised persons do not have access to the kitchen in the absence of the officer responsible for the kitchen.
2. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Cook (on roster) in the roles ascribed to him.

**Note**

- 1. Cooks (on roster) are required to work on a roster basis including Sundays, Public Holidays, officially declared cyclone days and at night.
- 2. Cooks (on roster) may be required at any time to undergo a medical examination regarding their fitness.

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*for Senior Chief Executive  
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