

GOVERNMENT OF MAURITIUS

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE PUBLIC SERVICE COMMISSION REGULATIONS

- Organisation:** Rodrigues Regional Assembly (Tourism)
- Post:** Tourism Enforcement Officer
- Salary:** Rs 17,675 x 450 – 19,475 x 600 – 20,675 x 750 – 29,675 x 900 – 34,175 x 1,200 – 36,575 (18 39 64)
- Effective Date:** 10 February 2014
- Qualifications:**
 - A. A diploma in Tourism Management or related field from a recognised institution or an equivalent qualification acceptable to the Public Service Commission.
 - B. Candidates should –
 - (i) have the aptitude for inspection and enforcement work;
 - (ii) have good communication and interpersonal skills; and
 - (iii) be computer literate.

Candidates should produce written evidence of knowledge claimed.

- Duties:**
 1. To inspect all tourism and tourism related activities and ensure compliance with existing laws, norms and standards.
 2. To make enquiries, collect information and submit appropriate reports concerning tourism activities.
 3. To prepare and publish code of practice for tourism activities.
 4. To represent the Commission/Division on appropriate boards and committees in matters relating to tourism enforcement.
 5. To attend to complaints by tourists.
 6. To investigate complaints regarding tourism activities.
 7. To enforce all laws and regulations relating to the tourism sector.
 8. To perform prosecuting duties.

/2...



CERTIFIED CORRECT

.....
S. Chandra
 for Senior Chief Executive
 Ministry of Civil Service and
 Administrative Reforms
 10 FEB 2014
 Date.....

GOVERNMENT OF MAURITIUS

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS

-2-

9. To be responsible for the safe keeping of exhibits.
10. To take necessary action for the purpose of obtaining the necessary authorisation from District Magistrates to search places and seize documents, as appropriate, in connection with tourism businesses.
11. To use ICT in the performance of his duties.
12. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Tourism Enforcement Officer in the roles ascribed to him.

NOTE

Tourism Enforcement Officers will be required to work outside normal working hours including Sundays and Public Holidays.



CERTIFIED CORRECT

.....
S. Chand
.....
*for Senior Chief Executive
Ministry of Civil Service and
Administrative Reforms*

Date.....10 FEB 2014.....