

GOVERNMENT OF MAURITIUS

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE PUBLIC SERVICE COMMISSION REGULATIONS

- Organisation:** Rodrigues Regional Assembly  
(State Lands and Town and Country Planning Unit)
- Post:** Principal Surveyor
- Salary:** Rs 45,275 x 1,500 – 58,775 x 1,800 – 65,975 (26 70 83)
- Effective Date:** 04 May 2015
- Qualifications:** By promotion, on the basis of experience and merit, of officers in the grade of Senior Surveyor who reckon at least four years’ service in a substantive capacity in the grade and who possess –
  - (i) communication and interpersonal skills; and
  - (ii) good management and leadership skills.
- Role and Responsibilities:** To assist in the formulation, implementation and monitoring of land strategies and policies.
- Duties:**
  1. To be responsible to the Departmental Head for the effective and efficient management and administration of the State Lands and Town and Country Planning Unit.
  2. To supervise, co-ordinate and monitor the work of the staff of the Unit.
  3. To be in charge of all surveys of state lands and lands to be purchased by Government at regional/national level.
  4. To deal with all leases of state lands and ensure that all conditions approved by the Rodrigues Regional Assembly are entered in the deeds and that all deeds are properly stamped and signed and sent to the Registration Unit in Rodrigues within the prescribed time-limit.
  5. To draw up agreements, granting leases, servitudes and wayleaves.
  6. To deal with the acquisition and exchange of lands and with the grant of wayleaves.

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CERTIFIED CORRECT

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*for Senior Chief Executive  
 Ministry of Civil Service and  
 Administrative Reforms*

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7. To revise and bring up-to-date the State Land database and Index of Leases.
8. To deal with matters regarding the removal and sale of sand and the opening of sand quarries and sand landing places.
9. To keep up-to-date all relevant maps covering the Island of Rodrigues and to supply control points for mapping purposes.
10. To draw up memoranda of surveys and to ensure that they are in compliance with the provisions of the Land Surveyor's Act and all regulations made thereunder.
11. To extend the triangulation and levelling networks.
12. To assist in the implementation of hydrographic projects.
13. To deal with members of the public regarding land matters.
14. To be responsible for vehicles under his charge.
15. To supervise the training of Trainee Surveyors.
16. To provide guidance and training to subordinate staff.
17. To use ICT in the performance of his duties.
18. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Principal Surveyor in the roles ascribed to him.



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