

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE  
PUBLIC SERVICE COMMISSION REGULATIONS, 1967

**Ministry:** Local Government, Rodrigues and Rural and Urban Development  
(Rodrigues - Central Administration)

**Post:** Purchasing and Supply Officer

**Salary:** Rs 6,775 x 175 - 6,950 x 205 - 7,770 x 300 - 10,770 (STO 5)

**Effective Date:** 25 October 2000

**Qualifications:** By selection from among officers in the grade of Clerk who hold a substantive appointment and reckon at least four years' service as from the date they joined service.

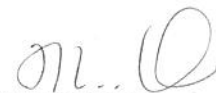
Candidates will be required to take a written competitive examination conducted by the Public Service Commission designed to assess:-

- (a) the candidate's knowledge of purchasing and supply management procedures and regulations and his ability to apply them; and
- (b) his potential and aptitude for work related to purchasing, supply and stores operations.

**Duties:**

1. To perform purchasing, storekeeping and stock control duties in accordance with the provisions laid down in the Financial Management Manual.
2. To assist in any assignment related to purchasing, supply and stores operations.
3. To perform duties related to clearing and forwarding of goods.
4. To perform such cognate duties as may be assigned.

CERTIFIED CORRECT



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*for Permanent Secretary*

Date..... 25 OCT 2000 .....

