

GOVERNMENT OF MAURITIUS

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE PUBLIC SERVICE COMMISSION REGULATIONS

- Organisation:** Rodrigues Regional Assembly (Education)
- Post:** Senior School Inspector
- Salary:** Rs 35,375 x 1,200 – 37,775 x 1,500 – 51,275 QB 52,775 x 1,500 – 54,275 (06 63 76)
- Effective Date:** 30 October 2013
- Qualifications:** By promotion, on the basis of experience and merit, of officers in the grade of School Inspector who reckon at least three years' service in a substantive capacity in the grade and who –
 - (i) possess the Diploma in Educational and Supervisory Inspection from the Mauritius Institute of Education or have successfully followed an appropriate course, as approved by the Ministry of Education and Human Resources;
 - (ii) have knowledge of the educational system and the new orientations in pedagogy and school administration; and
 - (iii) have good organising and supervisory skills.

NOTE 1

For the first intake, by promotion, on the basis of experience and merit, of the officer in the grade of School Inspector in post as at 31 December 2012 who reckons at least three years' service in a substantive capacity in the grade and who –

- (i) has knowledge of the educational system and the new orientations in pedagogy and school administration; and
- (ii) has good organising and supervisory skills.

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[Signature]

 for Senior Chief Executive
 Ministry of Civil Service and
 Administrative Reforms
 30 October 2013

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NOTE 2

The Senior School Inspector appointed under "NOTE 1" will be required to possess the Diploma in Educational and Supervisory Inspection from the Mauritius Institute of Education or to successfully follow an appropriate course, as approved by the Ministry of Education and Human Resources to be eligible for promotion to the higher grade of Head of Education (Primary).

NOTE 3

The Senior School Inspector will be allowed to progress beyond the Qualification Bar (QB) in the salary scale provided he possesses the Diploma in Educational and Supervisory Inspection from the Mauritius Institute of Education or has successfully followed an appropriate course as approved by the Ministry of Education and Human Resources.

**Role and
Responsibilities:**

To be responsible for the overall supervision of clusters of primary schools including Zones d'Education Prioritaires (ZEP) schools.

Duties:

1. To organise and supervise the work of the School Inspector and to act as liaison officer between the School Inspector, the Rodrigues Regional Assembly and the Assistant Director (Primary) of the Ministry of Education and Human Resources.
2. To ensure effective supervision and inspection of schools and report thereon.
3. To monitor and evaluate educational programmes and projects.
4. To advise the School Inspector on matters of Education Principles and Practices and National Policies in Education.

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5. To liaise and work with the National Centre for Curriculum Research and Development, the Mauritius Institute of Education, the Mahatma Gandhi Institute, the Mauritius Examinations Syndicate and other educational institutions on relevance, assessment and development of curriculum programmes.
6. To participate in refresher courses in Rodrigues, Mauritius or abroad, as and when required by the Ministry of Education and Human Resources and to demonstrate the effects of such courses in improving practices.
7. To organise and conduct courses for school staff.
8. To assist in the preparation of testing and assessment tools for schools.
9. To consolidate school reports, to assess educational developments and suggest remedial measures.
10. To help in maintaining relevant databases for teachers and schools for decision-making.
11. To participate in committees on educational issues.
12. To keep an overview of management issues of primary schools including ZEP schools.
13. To plan, organise and help in the preparation of radio and television lessons.
14. To carry out school and class visits, as and when required.
15. To use ICT in the performance of his duties.
16. To perform such other duties directly related to the main duties listed above or related to the delivery of output and results expected from the Senior School Inspector in the roles ascribed to him.



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*for Senior Chief Executive
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