

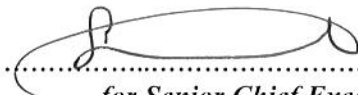
**SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS**

- Organisation:** Rodrigues Regional Assembly (Education)
- Post:** Health and Physical Education Instructor
- Salary:** Rs 22,175 x 750 – 29,675 x 900 – 34,175 x 1,200 – 37,775 (06 47 65)
- Effective Date:** 31 March 2016
- Qualifications:** By selection from among officers in the grades of Teacher/Senior Teacher and Educator (Primary) who hold a substantive appointment in their respective grade and who –
- (i) possess the Advanced Certificate in Physical Education awarded by the Mauritius Institute of Education or an equivalent qualification acceptable to the Public Service Commission;
 - (ii) are in good health and have passed the required physical fitness tests as required by the Rodrigues Regional Assembly (Education); and
 - (iii) are familiar with modern trends in the teaching of physical education and sports.
- Duties:**
1. To be responsible to the Head of Education (Primary) through the Head Master of the Primary School for –
 - (a) the implementation of curriculum on health and physical education in a cluster of schools;
 - (b) providing exposure on health and physical education and sports;
 - (c) teaching Physical Education and other Health modules directly and specifically related to Physical Education;
 - (d) contributing to the development and implementation of health related programs in schools;
 - (e) organising and running workshops on Health/Nutrition/Physical Development with parents, Non-Governmental Organisations (NGOs) and the community;
 - (f) planning and organising sports activities in primary schools;

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*for Senior Chief Executive
Ministry of Civil Service and
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- (g) planning, organising and conducting the sports day and intramural sports activities in primary schools;
 - (h) planning, organising and running training/coaching sessions for the school sports teams during school hours for sport competitive events at schools and other venues;
 - (i) preparing a calendar of sports activities in consultation with sports committees chaired by head of school and ensuring its implementation;
 - (j) keeping an updated list of serviceable sports items available at school and to ensure their proper utilisation;
 - (k) preparing list of sports equipment required for available sports activities;
 - (l) keeping an updated record of existing sports facilities with specifications and of their utilisation during and after school hours;
 - (m) advising on school development plan for Health and Physical Education and Sports;
 - (n) acting as a member of one or more Curriculum Committees, as and when required; and
 - (o) monitoring pupils' performance in physical education and sports and filling in the required reports and advising on corrective measures, whenever required.
2. To advise the Parent Teachers' Association on matters relating to Health/Physical Education/Sports.
 3. To participate in the Morning Assembly.
 4. To advise pupils on reading materials and to distribute and collect books related to the subject area.

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5. To assist in the organisation of extra curricular activities like Exhibition, Children's Week, Projects and Parents' Day directly related to Health and Physical Education and Sports.
6. To assist in the admission of children in primary schools and to perform other administrative duties.
7. To attend refresher, in-service and ad-hoc courses, as and when required.
8. To supervise the orderly dismissal of pupils.
9. To use ICT in the performance of his duties.
10. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Health and Physical Education Instructor in the roles ascribed to him.



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